

STATE OF NEW HAMPSHIRE  
DEPT. OF ADMINISTRATIVE SERVICES  
DIV. OF PLANT AND PROPERTY MANAGEMENT  
BUREAU OF PURCHASE AND PROPERTY  
STATE HOUSE ANNEX  
CONCORD, NEW HAMPSHIRE 03301

DATE: 9/9/16

**NOTICE OF CONTRACT**  
**CHANGES**

COMMODITY: ELEVATOR MAINTENANCE

CONTRACT NO.: 8001538

NIGP CODE: 910-1300

CONTRACTOR: KONE INC. VENDOR CODE # 259146  
1 NEW BOSTON DR.  
CANTON, MA 02021

FOR SERVICE CALL: 877 276-8691 (MONITORED 24/7/365)(PLEASE HAVE THE NH  
ELEVATOR ID # READY TO PROVIDE)

CONTACT PERSONS: JOHN MULCAHY

CONTACT E-MAIL: [JOHN.MULCAHY@KONE.COM](mailto:JOHN.MULCAHY@KONE.COM)  
CELL: 781 568-0657 FAX: 781 828-6499

CONTRACTOR REMIT ADDRESS: KONE ELEVATOR  
1 NEW BOSTON DR.  
CANTON, MA 02021

EFFECTIVE DATE: July 1, 2014 Through: June 30, 2017

TERMS: Net 30 Days

RATES: See attached Tables

ORDERING: Request for service and repairs are to be made direct to Contractor  
via telephone or fax

INVOICING: See INVOICING section of this document.

QUESTIONS: Contact Robert Lawson, Purchasing Agent  
Phone (603) 271-3147

# STATE OF NEW HAMPSHIRE

## EMERGENCY PROCEDURE

If you have someone stuck in the elevator, please contact 911 first, then contact "KONE" at the number listed below

To request Emergency Service for all State of New Hampshire contract locations, Please contact KONE, INC. service at:

# 877-276-8691

THIS NUMBER IS MONITORED 24/7/365

**ELIGIBLE PARTICIPANTS:**

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate at their discretion. In doing so, they are entitled to the prices established under this contract. However, they are responsible for their association with the Contractor. The State of New Hampshire assumes no liability of any kind between the Contractor and any of these entities.

**CONFIDENTIALITY & CRIMINAL RECORD:** If Applicable, by the using agency, the Contractor shall have signed by each of its employees or its approved sub-contractor(s), if any, working in the office or externally with the State of New Hampshire records a Confidentiality form and Criminal Record Authorization Form. These forms shall be returned to the individual using agency prior to the start of any work.

**ESTABLISHMENT OF ACCOUNTS:**

Each State of New Hampshire agency shall have its own individual customer account number. There shall be instances where sub-sections of an agency shall need their own individual customer account number. Should any State of New Hampshire agency request a service under the contract, the Contractor agrees to establish an account within three (3) working days from the date the order is placed. However, there shall be no delay in any service or inspection; the agency shall receive the requested service or inspection as if an account already exists for them.

**ORDERING PROCEDURE:**

For services required beyond the standard testing/inspections, State agencies and institutions shall place request for service or repairs directly to the contractor via telephone, fax or e-mail.

Political sub-divisions and authorized non-profit organizations shall utilize their own individually established ordering procedures.

**AUDITS AND ACCOUNTING:**

The Contractor shall allow representatives of the State of New Hampshire to have complete access to all records for the purpose of determining compliance with the terms and conditions of this bid invitation and in determining the award and for monitoring any resulting contract.

At intervals during the contract term, and prior to the termination of the contract, the Contractor may be required to provide a complete and accurate accounting of all products and quantities ordered by each agency and institution and by political sub-divisions and authorized non-profit organizations.

**INVOICING:**

All invoices shall be directed to the individual agency business office as listed, for each elevator serviced. Billing shall be monthly throughout the contract period only after service is completed. A list of agency addresses to be billed is provided. Invoices shall include contract number, elevator numbers and location, technician(s) name, time, materials and date. Invoices shall be accompanied by dated, signed work order(s), manufacturer's list price invoice for parts used, and/or subcontractor's invoices for work done.

Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

**SCOPE OF SERVICES**

The purpose of this Contract is to provide Elevator Maintenance as needed. Two types of services shall be required under this contract; **Elevator Testing/ Inspecting and Elevator Service and Repair.**

**OBLIGATIONS and LIABILITY OF THE CONTRACTOR:**

The Contractor shall do all the work and furnish all the materials, tools, equipment, safety devices, transportation and permits necessary to perform in the manner and within the time hereinafter specified. Contractor shall complete the entire work to the satisfaction of the State and in accordance with the specifications herein mentioned, at the price herein agreed upon and fixed therefore. All the work, labor and equipment to be done and furnished under this contract(s), shall be done and furnished strictly pursuant to, and in conformity with the specifications described herein, and the directions of the State representatives as given from time to time during the progress of the work, under the terms of this contract(s) and also in accordance with contract(s) drawings.

The Contractor shall take all responsibility for the work under this contract(s); for the protection of the work; and for preventing injuries to persons and damage to property and utilities on or about the work. They shall in no way be relieved of their responsibility by any right of the State to give permission or issue orders relating to any part of the work; or by any such permission given on orders issued or by failure of the State to give such permission or issue such orders. The Contractor shall bear all losses resulting to him or to the Owner on account of the amount or character of the work, or because of the nature of the area in or on which the work is done is differed from what was estimated or expected, or account of the weather, elements or other causes.

The Contractor agrees that any damage or injury to buildings, materials, and equipment or to other property during the performance of this service shall be repaired at their own expense.

The State shall require correction of defective work or damages to any part of the building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall place in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contract(s)ing Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work deemed to be contrary to the public interest or inconsistent with the best interest of security.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor shall furnish all personnel with uniforms, which shall be neat and clean in appearance with picture identification that is visible at all times.

The Contractor's personnel shall be allowed only in areas where work is being performed. The use of State telephones is prohibited.

**WARRANTY REQUIREMENTS:**

Parts replaced by the contractor shall be warranted for 30 days for both labor and materials and any callbacks as a result of failure within the 30 days shall be corrected at no additional cost to the State agency.

The warranty shall cover 100% of all parts, shipping, labor, travel, lodging and expenses.

**SPECIFICATION – MANDATORY EMERGENCY RESPONSE COMMUNICATION**

Contractor shall supply a statewide emergency response 800 phone number(s) which shall be monitored 24/7/365, for emergency situations.

**RESPONSE TIME:**

The contractor shall respond to service calls per the following requirements:

- Emergency calls shall be returned within one hour (24/7/365)
- Non-Emergency calls shall be returned within one business hour 8AM-5PM weekdays
- If on-site service is required on an emergency basis contractor shall arrive on-site anywhere in the State within two hours except for Coos County. For on-site service for emergency calls in Coos County contractor shall be on-site within 4 hours
- If on-site service is required for a non-emergency call, contractor shall arrive on-site anywhere in the State within one business day

**The Agency placing the service call shall determine whether the situation constitutes an "Emergency" or a "Non-Emergency".**

See Labor Rates for "Service and Repair" services below.

**ELEVATOR TESTING/INSPECTIONS:**

The contractor shall perform all required State of New Hampshire inspections and safety tests, one year, three-year and five year as determined by the State of New Hampshire, Department of Labor.

**ANNUAL INSPECTIONS**

The Annual Inspection shall be done on the anniversary date (month it is due), which includes Firefighters Emergency Operation (fire recall), with smoke detectors and heat detectors, at the same time.

**FIRE RECALL TEST**

As part of the annual inspection, the contractor shall coordinate with the State Agency and the Fire Alarm Company selected by the State, a fire recall test on the elevator.

**To accomplish the Fire Recall Test the responsibilities of the parties shall be as follows:**

**THE ELEVATOR COMPANY SHALL** – be responsible for inspecting the elevator equipment which includes the elevator machine room, elevator pit, elevator hoist way and elevator car. The inspection also includes the hoist way structure, machine room structure for fire rating. The elevator company inspector shall witness the testing of the related fire initiating devices for the elevator that includes each elevator lobby, associated machine room, elevator pit and elevator hoist way. The cost for all actions stated above to accomplish the annual inspection shall be included as part of the monthly fee indicated in the Elevator Testing and Inspecting Service Rates table below.

**THE OWNER (STATE AGENCY) SHALL** - be responsible to provide and schedule a fire alarm company to work in conjunction with the Elevator company for the testing of Firefighters Emergency Operation (fire recall and shunt trip). All cost associated with and charged by the alarm company to provide this test and any repairs to the alarm system deemed necessary to accomplish this part of the elevator annual inspection shall be borne by the owner (state agency).

**THE FIRE ALARM COMPANY SHALL** - administer testing of the Firefighters Emergency Operation (fire recall and shunt trip) in conjunction with the elevator company. The elevator company inspector shall witness the testing of the related fire initiating devices for the elevator that includes each elevator lobby, associated machine room, elevator pit and elevator hoist way.

**5 YEAR LOAD TEST**

If a 5 year load test is required for an elevator, the contractor shall coordinate that test into the annual inspection during the anniversary date required. Pricing for the 5 year load test shall be included as part of the monthly fee indicated in the Elevator Testing and Inspecting Service Rates table below.

**All Testing/Inspecting costs are incorporated into the monthly Testing and Inspecting Service Rates.**

**INSPECTION REQUIREMENTS / SPECIFICATIONS**

- **HYDRAULIC PASSENGER AND FREIGHT**  
Hydraulic passenger and freight to be maintained and inspected to ASME A17.1 per NH RSA 157-B: 3 and 4, also Administrative Rule Part Lab 1302.
- **ELECTRIC (CABLE) PASSENGER, FREIGHT AND DUMBWAITER**  
Electric (cable) passenger, freight and Dumbwaiter to be maintained and inspected to ASME A17.1 per NH RSA 157-B:3 and 4, also Administrative Rule Part Lab 1302.
- **ACCESSIBILITY LIFTS:**  
Accessibility Lifts To be maintained and inspected to ASME A17.1 and A18.1 (after 1998) per NH RSA 157-B: 3 and 4, also Administrative Rule Part Lab 1302.

**LABOR COVERAGE:**

The contractor shall regularly and systemically examine the elevators, including oiling and cleaning machine, motor and controller, and other required items; cleaning of car tops and pits, hoist ways, door tracks, and other hoist way equipment; greasing or lubricating guide rails; minor adjustments and parts replacement disclosed as

reasonably necessary at the time of regular examinations due to normal wear and tear to insure the safety and reliability of the elevators. All other work shall be requested and authorized by the maintenance personnel representing the utilizing agency.

**EQUIPMENT REQUIREMENT:**

The contractor shall have at their disposal the proper equipment to service the proprietary elevators within the State system. ( i.e. Dover, Dmc, Schindler micro processors, etc.)

**NON-BILLING CHARGES TO THE STATE OF NEW HAMPSHIRE:**

- Offered service rates and all labor hourly rates **shall not include** mileage or travel cost. The State shall not be charged for mileage and/or labor charges during travel time.
- The contractor shall provide all signal fixture lamps, lubricants, cleaning compounds and wiping cloths at all locations at no charge to the State.

**NOTE:** Should the Contractor make any changes to State equipment as a result of any services provided, they shall provide two (2) copies of all original and/or any marked up or otherwise altered prints, drawings and wiring diagrams to the State Agency. Drawings shall be provided to the Agency in a mutually agreeable time frame with the Agency having final approval.

**PARTS PRICING AND MARK-UP:**

The cost basis shall be per elevator in the quantities usually purchased or the quantities usually used.

All parts outside of Testing and Inspection work shall be invoiced to the agencies at the contractor net price plus a markup of 12 %. (Hydraulic fluid to be billed under this format)

Rebuilding equipment (i.e. electric motors) shall be accomplished when authorized by the agency.

Total cost charged for rebuilding by subcontractor plus mark-up of 12% shall be allowed.

Replaced or discarded components shall become the property of the contractor.

**ELEVATOR CONTACT, LOCATION AND REMIT TO INFORMATION:**

The "Service Coverage" requirements of each location shall be indicated by the codes listed below for "Frequency of Inspections" and required "Call Back Service".

**FREQUENCY OF TESTING OR INSPECTIONS:**

- A.1 - Semi Monthly
- A.2 - Monthly
- A.3 - BI-Monthly
- A.4 - Quarterly
- A.5 - Semi-Annually

**CALL BACK SERVICE:**

Service required for problems that may occur between scheduled service maintenance visits.

B.1 - none

B.2 - between the hours of 8:00 am and 5:00 pm, Monday through Friday excluding holidays. Not exceeding two (2) on-site hours. Calls requiring an excess of two (2) on-site hours shall be approved and initialed by an authorized agency representative. Billing time for these calls begins with the third hour. The first two- (2) hour of any call back time is not to be billed.

**The contractor shall provide, each State agency utilizing in this contract, a list of the states observed holidays, See Attachment A**

**WORK HOUR CATEGORIES**

The following work hour categories shall be established and followed when establishing the Contract billing process:

- Standard work hours - Monday – Friday 6:00 am -6:00 pm - excluding State holidays
  - Overtime work hours - Monday – Friday 6:01 pm - 5:59 am & Saturday work hours - 12:01 am – 12:00 pm - excluding State holidays
  - Sunday & State holiday work hours - 12:01 am – 12:00 pm
- I. Contractor shall observe official State holidays. All hours the Contractor is required to work on a State holiday shall be considered as Sunday or holiday work hours. The following State holidays shall be observed:

NEW YEARS DAY	PRESIDENTS DAY
MARTIN LUTHER KING'S DAY	VETERAN'S DAY
MEMORIAL DAY	THANKSGIVING DAY
INDEPENDENCE DAY	DAY AFTER THANKSGIV
LABOR DAY	CHRISTMAS DAY

**EXHIBIT B, TABLE 1 – SERVICE AND REPAIR LABOR RATES**

Type of Service Hours	RATE
Normal Work Hours - 6 AM to 6 PM, M-F MECHANIC	\$170.00
Normal Work Hours - 6 AM to 6 PM, M-F TEAM	\$289.00
Overtime Hours - M-F 6:01 PM - 5:59 AM & Saturdays 12:01 AM - 12:00 PM MECHANIC	\$289.00
Overtime Hours - M-F 6:01 PM - 5:59 AM & Saturdays 12:01 AM - 12:00 PM TEAM	\$510.00
Sunday & State Holiday Hours - 12:01 AM - 12:00 PM MECHANIC	\$340.00
Sunday & State Holiday Hours - 12:01 AM - 12:00 PM TEAM	\$530.00

**NOTE:** Elevators are not to be added or deleted to this contract without prior approval of the Bureau of Purchase and Property.

**EXHIBIT B, TABLE 2 – ELEVATOR TESTING AND INSPECTING SERVICE RATES**

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>CONCORD</b>						
1	493	Cable Pass	State House Annex (GS)	SEP	A1-B2	\$ 125.00
2	494	Cable Pass	State House Annex (GS)	SEP	A1-B2	\$ 125.00
3	495	Cable FRT	State House Annex (GS)	SEP	A1-B2	\$ 125.00
4	3588	Handicap Lift	State House Annex - Tunnel (GS)	DEC	A5-B2	\$ 35.00
5	3913	HYD Pass	Admin Courts (GS)	OCT	A2-B2	\$ 75.00
6	497	HYD Pass	State House (GS)	SEP	A1-B2	\$ 75.00
7	498	Cable Pass	State House (GS)	SEP	A1-B2	\$ 125.00
8	499	Cable Pass	Library (GS)	SEP	A2-B2	\$ 125.00
9	3572	HYD Pass -DMC	Library (GS)	JAN	A2-B2	\$ 75.00
11	3589	Handicap Lift	State House - Tunnel (GS)	DEC	A5-B2	\$ 35.00
12	366	Cable Pass	Londerghan Hall (GS)	AUG	A2-B2	\$ 125.00
13	5438	HYD Pass	Records & Archives Building (GS)	APRIL	A2-B2	\$ 75.00
14	4119	HYD Pass	Johnson Hall (GS)	NOV	A2-B2	\$ 75.00
15	2170	Elec Dumbwaiter	Morton Bldg (GS)	OCT	A3-B2	\$ 35.00
17	5445	HYD Pass	Dot -Materials & Research (GS)	JUNE	A2-B2	\$ 75.00
18	5409	HYD Pass	Emergency Operations Center (GS)	SEPT	A4-B2	\$ 75.00
19	1021	HYD Pass	Supreme Court Bldg (GS)	OCT	A2-B2	\$ 75.00
20	1022	HYD Pass	Morton Bldg (GS)	OCT	A2-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>CONCORD</b>						
21	1290	Cable Pass	Legislative Office Building (GS)	SEP	A2-B2	\$ 125.00
22	1291	Cable Pass	Legislative Office Building (GS)	SEP	A2-B2	\$ 125.00
24	4991	HYD Pass	Walker Building (GS)	JULY	A2-B2	\$ 75.00
25	4992	HYD Pass	Walker Building (GS)	JULY	A2-B2	\$ 75.00
26	5003	HYD Pass	Walker Building (GS)	JULY	A2-B2	\$ 75.00
27	5110	Elec. Dumbwaiter	Walker Building (GS)	JUNE	A4 B2	\$ 35.00
28	4850	HYD Pass	Dept of Safety - DMV (GS)	APRIL	A2 B2	\$ 75.00
29	5098	HYD Pass	Dept of Safety - DMV (GS)	DEC	A2-B2	\$ 75.00
30	1374	HYD Pass	Public Safety House (GS)	SEPT	A2-B2	\$ 75.00
31	1375	HYD Pass	Public Safety House (GS)	SEPT	A2-B2	\$ 75.00
32	2297	HYD Pass-dmc 2-stop	Public Safety House (GS)	SEP	A2-B2	\$ 75.00
33	4941	HYD Pass	Health & Human Services 29 Hazen Drive (GS)	OCT	A2-B2	\$ 75.00
34	1629	HYD Pass	Old Dept Labor (GS)	JULY	A2-B2	\$ 75.00
35	4493	HYD Pass	64 South St - DoIT (GS)	SEPT	A2-B2	\$ 75.00
38	1156	HYD Pass	Health & Human Services (GS)	DEC	A2-B2	\$ 75.00
39	1363	HYD Pass	Health & Human Services (GS)	DEC	A2-B2	\$ 75.00
40	1364	HYD Pass	Health & Human Services (GS)	DEC	A2-B2	\$ 75.00
41	1365	HYD Pass	Health & Human Services (GS)	DEC	A2-B2	\$ 75.00
42	1366	HYD Pass	Health & Human Services (GS)	DEC	A2-B2	\$ 75.00
43	1367	HYD Pass	Health & Human Services (GS)	DEC	A2-B2	\$ 75.00
44	1303	HYD FRT	Storrs St Whse (GS)	NOV	A2-B2	\$ 75.00

45	2930	HYD Pass	Spaulding Bldg (GS)	APR	A2-B2	\$ 75.00
46	*006	HYD Pass	Department of Justice -(GS)	FEB	A2-B2	\$ 75.00
47	*011	HYD Pass	Department of Justice -(GS)	FEB	A2-B2	\$ 75.00
48	2480	Elec Dumbwaiter	Department of Justice -(GS)	FEB	A3-B2	\$ 35.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>CONCORD</b>						
49	5857	HYD Pass	State Office Park South M & S Building (GS)	SEPT	A2-B2	\$ 75.00
50	360	Cable Pass	Thayer (BFAM)	AUG	A2-B2	\$ 125.00
51	1376	HYD Pass	Thayer (BFAM)	AUG	A2-B2	\$ 75.00
53	361	Cable Pass	Main Bldg (BFAM)	AUG	A2-B2	\$ 125.00
54	4823	Whlchr Lift	Main Bldg (BFAM)	APRIL	A4 B4	\$ 35.00
55	365	Cable Pass	Dollof (BFAM)	AUG	A2-B2	\$ 125.00
56	1634	HYD Pass	Dollof (BFAM)	AUG	A2-B2	\$ 75.00
57	369	Cable Frt	Warehouse (BFAM)	AUG	A2-B2	\$ 125.00
58	1083	HYD Pass	Phillbrook (BFAM)	MAR	A2-B2	\$ 75.00
59	2344	HYD Pass CD-GH, ESCO	Acute Psych Bldg (NHH)	FEB	A2-B2	\$ 75.00
60	2345	HYD Pass / Svc, ESCO	Acute Psych Bldg (NHH)	FEB	A2-B2	\$ 75.00
61	2346	HYD Pass, Lobby, ESCO	Acute Psych Bldg (NHH)	FEB	A2-B2	\$ 75.00
62	3802	HYD Pass EF-IJ, OTIS	Acute Psych Bldg (NHH)	FEB	A2-B2	\$ 75.00
63	2709	Elec Whlchr Lift	Pond Place (NHH)	MAR	A5-B1	\$ 35.00
64	3795	HYD Pass	Brown Bldg (BFAM)	FEB	A2-B2	\$ 75.00
67	3796	HYD Pass	Brown Bldg (BFAM)	FEB	A2-B2	\$ 75.00
68	3923	HYD Pass	Brown Bldg (BFAM)	FEB	A2-B2	\$ 75.00
69	931	HYD Pass	Emp Sec (ES) <b>DELETE FROM CONTRACT 11/14/14</b>	APRIL	A2-B2	\$ 75.00
70	3277	HYD Pass	Fire Trng Acad (DS)	OCT	A2-B2	\$ 75.00
71	3649	HYD Pass-dmc 2-stop	Fire Trng Acad -Dorm (DS)	OCT	A2-B2	\$ 75.00
72	4500	LL	Fire Trng Acad (DS)	OCT	A2-B2	\$ 30.00
73	1747	HYD Pass	Police STD & TRNG (PST)	JUN	A4-B1	\$ 75.00
74	3109	Elec Dumbwaiter	Police STD & TRNG (PST)	JUN	A4-B1	\$ 30.00
75	2437	HYD Pass	Fish & Game (F&G)	MAY	A2-B2	\$ 75.00
76	1696	HYD Pass	Prison- SHU (DOC)	DEC	A2-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>CONCORD</b>						
77	1878	HYD Pass	Prison/Close/Psyc (DOC)	DEC	A2-B2	\$ 75.00
78	1879	HYD Pass	Prison/Kitchen (DOC)	DEC	A2-B2	\$ 75.00
79	2652	HYD Pass	Prison/Industries (DOC)	DEC	A3-B1	\$ 75.00
80	2655	HYD Pass	Prison/Admin Core Area(DOC)	DEC	A4-B1	\$ 75.00
81	3404	HYD Pass	Prison/Warehouse (DOC)	DEC	A2-B2	\$ 75.00
82	5379	HYD Freight	Prison / Warehouse (DOC)	FEB	A5-B2	\$ 75.00
83	2811	Elec Whlchr Lift	Prison/Men/Mntl Hlth (DOC)	OCT	A5-B1	\$ 30.00
84	2970	HYD Pass	Concord Dist Court (CF-CON)	SEP	A2-B2	\$ 75.00
85	2971	HYD Pass	Concord Dist Court (CF-CON)	SEP	A2-B2	\$ 75.00
86	2987	Elec Dumbwaiter	Concord Dist Court (CF-CON)	SEP	A2-B2	\$ 30.00
87	4552	LULA	Concord Store 50 Storrs St. ( LIQ)	SEP	A4-B2	\$ 75.00

88	4935	HYD Pass	Aviation Support Bldg, 26 Regional Dr. (ADJ/GEN)	DEC	A3-B2	\$ 75.00
89	5457	HYD Pass	JFHQ-NH Building, 1 Minuteman Way. (ADJ/GEN)	DEC	A3-B2	\$ 75.00
90	1866	HYD Pass/3 stop	Tech College - Edmund Sweeney Tech Ctr (CTCS)	JUL	A2-B2	\$ 75.00
91	2667	HYD Pass/2 stop	Tech College - North Hall (CTCS)	JUL	A2-B2	\$ 75.00
92	27	HYD Pass/2 stop	Tech College - Little Bldg (CTCS)	JUL	A2-B2	\$ 75.00
93	1065	HYD Pass/2 stop	Tech College - Macrury Hall (CTCS)	JUL	A2-B2	\$ 75.00
94	936	HYD Pass/3 stop	Tech College - South Hall (CTCS)	JUL	A2-B2	\$ 75.00
95	5845	HYD Pass	McAuliffe - Shepard Discovery Center (GS)	FEB	A2-B2	\$ 75.00
187	6217	HYD Pass	12 Hills Ave - Admin Svs - Graphic Svs (GS)	JULY	A5-B2	\$ 75.00
190	6511	HYD Enclosed Vertical Wheelchair Platform Lifts	State House (GS)	MARCH	A5-B2	\$ 35.00
191	6512	HYD Enclosed Vertical Wheelchair Platform Lifts	Legislative Office Building (GS)	MARCH	A5-B2	\$ 35.00
193	6551	HYD LULA	Philbrook (BFAM)	SEPT	A2-B2	\$ 75.00
194	6553	HYD LULA	Philbrook (BFAM)	SEPT	A2-B2	\$ 75.00
199	5935	HYD Pass	Concord Community College - 43 College Dr. (CTCS)	JUNE	A2-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>LACONIA</b>						
96	1465	HYD Pass-dmc 2-stop	Employment Security - 426 Union Ave (ES)	JUNE	A3-B2	\$ 75.00
99	5792	HYD Pass	Laconia Courthouse (CF/LAC)	JAN	A2 B2	\$ 75.00
100	5791	HYD Pass	Laconia Courthouse (CF/LAC)	JAN	A2 B2	\$ 75.00
101	5808	Cable Dumbwaiter	Laconia Courthouse (CF/LAC)	JAN	A2 B2	\$ 30.00
102	203	HYD Pass	Lakes Region Community College -(LRCC)	JUL	A2-B2	\$ 75.00
103	1640	HYD Pass	Lakes Region Community College -(LRCC)	JUL	A2-B2	\$ 75.00
104	5264	HYD Pass	Lakes Region Community College -(LRCC) - CAT BLDG	JULY	A2-B2	\$ 75.00
<b>CLAREMONT</b>						
105	1794	GTD OATISIS	Monadnock Mill (GS)	NOV	A2-B2	\$ 75.00
106	861	HYD Pass	River Valley Community College - Main Bldg (RVCC)	DEC	A3-B2	\$ 75.00
<b>FRANKLIN</b>						
107	1407	HYD Pass	Waste Water Trt Plnt (DES/FRA)	OCT	A2-B2	\$ 75.00
<b>GLENCLIFF</b>						
108	1767	HYD Pass	Glenncliff Home - Brown Bldg (GHE)	DEC	A2-B2	\$ 75.00
109	1203	HYD FRT	Glenncliff Home - Warehouse (GHE)	DEC	A2-B2	\$ 75.00
110	4063	HYD Pass	Glenncliff Home - Brown Bldg (GHE)	DEC	A2-B2	\$ 75.00
192	6560	Symmetry Elect Whlchr Lift	Glenncliff Home - Admin Bldg (GHE)	FEB	A2-B2	\$ 30.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>TILTON</b>						
111	1117	HYD Pass	Veteran's Home (VH)	NOV	A2-B2	\$ 75.00
112	4808	HYD Pass	Veteran's Home (VH)	NOV	A2-B2	\$ 75.00
113	1430	HYD Pass	Veteran's Home (VH)	NOV	A2-B2	\$ 75.00
114	2738	HYD Pass-dmc 2-stop	Veteran's Home (VH)	NOV	A2-B2	\$ 75.00
188	6274	HYD Pass	Veteran's Home (VH)	NOV	A2-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>MANCHESTER</b>						
115	3091	HYD FRT	Stock Room (YDC)	JAN	A3-B2	\$ 75.00

116	2408	Elec Whlchr Lift	Cellar (YDC)	JAN	A5-B1	\$ 30.00
117	3481	Elec Whlchr Lift	Gym (YDC)	JAN	A5-B1	\$ 30.00
118	5365	ADA Lift	298 Hanover St. - (ES)	OCT	A5-B2	\$ 30.00
122	6188	HYD Pass	Hillsborough Sup Crt (CF-HILL-N)	OCT	A2-B2	\$ 75.00
123	6189	HYD Pass	Hillsborough Sup Crt (CF-HILL-N)	OCT	A2-B2	\$ 75.00
124	6190	HYD Pass	Hillsborough Sup Crt (CF-HILL-N)	OCT	A2-B2	\$ 75.00
125	6191	HYD Pass	Hillsborough Sup Crt (CF-HILL-N)	OCT	A2-B2	\$ 75.00
126	3563	HYD Pass -DMC	Manchester Dist Crt (CF-MAN)	JAN	A2-B2	\$ 75.00
127	3564	HYD Pass -DMC	Manchester Dist Crt (CF-MAN)	JAN	A2-B2	\$ 75.00
128-A	3565	HYD Pass -DMC	Manchester Dist Crt (CF-MAN)	JAN	A2-B2	\$ 75.00
129-A	1670	HYD Pass	Manchester Community College B-Bldg (MCC)	MAY	A3-B2	\$ 75.00
130-A	3148	HYD Pass	Manchester Community College Knox-A (MCC)	MAY	A3-B2	\$ 75.00
131-A	5589	HYD Pass	Manchester Community College (MCC)	MAY	A3-B2	\$ 75.00
184	6311	Elec Dumwaiter	Hillsboro County Court (CF-HILL-N)	DEC	A4-B1	\$ 30.00
195	6588	Accessibility Lift	Administration (YDC)	SEPT	A5-B1	\$ 30.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>HAMPTON</b>						
128-B	3574	Dover DMC HYD HC	Liquor Store I-95 N (LIQ)	MAR	A5-B1	\$ 75.00
129-B	3575	Elec Dumwaiter	Liquor Store I-95 N (LIQ)	MAR	A5-B1	\$ 30.00
130-B	2214	Elec Dumwaiter	Main I-95 (DOT/TOLLS)	OCT	A4-B2	\$ 30.00
131-B	2291	Elec Dumwaiter	Ramp I-95 (DOT/TOLLS)	OCT	A4-B2	\$ 30.00
132	6187	HYD Pass	Parks & Rec. (DRED - SEASHELL) South Pavillion	MAY	A4-B2	\$ 75.00
133	6186	HYD Pass	Parks & Rec. (DRED - SEASHELL) South Pavillion	MAY	A4-B2	\$ 75.00
134	6226	HYD Pass	Parks & Red. (DRED - SEASHELL)	NOV	A4-B2	\$ 75.00
135	6230	Wheel Chair Lift	Parks & Red. (DRED - SEASHELL)	SEPT	A5 - B1	\$ 30.00
<b>SEABROOK</b>						
136	4162	Elec Dumbwaiter	I-95 Seabrook Welcome Ctr (DRED - DTID2)	MAR	A4-B2	\$ 30.00
<b>DERRY</b>						
137	3799	HYD Pass - OTIS	Derry Dist Crt (CF/DERR)	FEB	A2-B2	\$ 75.00
138	3874	Elec Dumbwaiter	Derry Dist Crt (CF/DERR)	FEB	A4-B1	\$ 30.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
<b>NASHUA</b>						
139	2673	HYD Pass	Hillsborough Superior Court (CF-HILL-S)	JAN	A2-B2	\$ 75.00
140	2674	HYD Pass	Hillsborough Superior Court (CF-HILL-S)	JAN	A2-B2	\$ 75.00
141	2675	HYD Pass	Hillsborough Superior Court (CF-HILL-S)	JAN	A2-B2	\$ 75.00
142	2676	HYD Pass	Hillsborough Superior Court (CF-HILL-S)	JAN	A2-B2	\$ 75.00
143	2778	Elec Dumbwaiter	Hillsborough Superior Court (CF-HILL-S)	JAN	A4-B1	\$ 30.00
144	1425	HYD Pass	Nashua District Court (CF/NASH) <b>DELETE FROM CONTRACT 1/20/16</b>	JAN	A2-B2	\$ 75.00
145	3008	Cable Dumbwaiter	Nashua District Court (CF/NASH) <b>DELETE FROM CONTRACT 1/20/16</b>	JAN	A3-B1	\$ 30.00
146	1081	HYD Pass	Nashua Community College - Main Bldg (NCC)	JUNE	A4-B2	\$ 75.00
147	5705	HYD Pass	Nashua Community College - Wellness Center (NCC)	JUNE	A4-B2	\$ 75.00
189	6121	HYD Pass	Nashua Community College - Judd Gregg Hall (NCC)	JUNE	A4-B2	\$ 75.00

BRENTWOOD						
148	3413	HYD Pass-shindler -micro proc	Rockingham Superior Court (CF-ROCK)	MAY	A2-B2	\$ 75.00
149	3414	HYD Pass-shindler -micro proc	Rockingham Superior Court (CF-ROCK)	MAY	A2-B2	\$ 75.00
150	3415	HYD Pass-shindler -micro proc	Rockingham Superior Court (CF-ROCK)	MAY	A2-B2	\$ 75.00
151	3416	HYD Pass-shindler -micro proc	Rockingham Superior Court (CF-ROCK)	MAY	A2-B2	\$ 75.00
152	3501	Elec Dumbwaiter	Rockingham Superior Court (CF-ROCK)	MAY	A5-B1	\$ 30.00
PLYMOUTH						
153	3558	HYD Pass -OTIS 2 stop front & rear	Plymouth Dist Crt (CF/PLY)	JAN	A2-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
DOVER						
154	4652	HYD Pass OTIS	Dover District Court (CF/DOV)	SEP	A2 B2	\$ 75.00
155	4803	Elec Dumbwaiter	Dover District Court (CF/DOV)	AUG	A2 B2	\$ 30.00
PORTSMOUTH						
156	1599	HYD Pass	Portsmouth Dist Crt (CF/PORT)	DEC	A2-B2	\$ 75.00
171	3033	HYD Pass	Great Bay Community College - Main Bldg (GBCC)	JAN	A2 -B2	\$ 75.00
198	6068	HYD Pass	Great Bay Community College - Main Bldg (GBCC)	JAN	A2-B2	\$ 75.00
ROCHESTER						
157	3110	HYD Pass	Rochester Dist Crt (CF/ROCH)	SEP	A2-B2	\$ 75.00
158	3129	Elec Dumbwaiter	Rochester Dist Crt (CF/ROCH)	SEP	A4-B1	\$ 30.00
JAFFREY						
159	4627	HYD Pass	Jaffrey Dist. Court (CF/JAFFREY)	JAN	A2 -B2	\$ 75.00
160	4866	Oil Dumbwaiter	Jaffrey Dist. Court (CF/JAFFREY)	JAN	A4-B2	\$ 30.00

LANCASTER						
161	3715	HYD Pass -DM - Spec	Coos Dist Crt (CF/COOS)***	APR	A2-B2	\$ 75.00
162	3716	HYD Pass -DM - Spec	Coos Dist Crt (CF/COOS)***	APR	A2-B2	\$ 75.00
BERLIN						
163	62	HYD Pass	White Mountains Community College - Main Bldg (WMCC)	MAR	A2-B2	\$ 75.00
164	4080	HYD Pass	Prison - (DOC-BER)	MAY	A5-B2	\$ 75.00
165	4081	HYD Pass	Prison - (DOC-BER)	MAY	A5-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
NORTH CONWAY						
166	5501	HYD Pass	Intervale Scenic Outlook - Rest Area (DRED - DTTD1)	AUG	A2-B2	\$ 75.00
GORHAM						
167	1721	HYD Pass	MT. Washington State Park (DRED-MT. WASH)	MAY	A4-B2	\$ 75.00
OSS�PEE						
168	4883	HYD Pass	Carrol Cnty Courthouse (CF/OSS�PEE)	OCT	A2-B2	\$ 75.00
169	4884	HYD Pass	Carrol Cnty Courthouse (CF/OSS�PEE)	OCT	A2-B2	\$ 75.00
HOOKSETT						
172	2213	Elec Dumbwaiter	Main Toll - (DOT/TOLLS)	OCT	A4-B2	\$ 30.00
173	1431	HYD Pass	TPKE Admin Office- (DOT/TOLLS)	OCT	A3-B2	\$ 75.00
BEDFORD						
174	2606	Elec Dumbwaiter	Bedford Main (DOT/TOLLS)	OCT	A4-B2	\$ 30.00
175	5924	HYD Pass	Bedford Highway (DOT - D5)	JUNE	A2-B2	\$ 75.00

MERRIMACK						
176	2750	Elec Dumbwaiter	Exit 10 Merr. Indus (DOT/TOLLS)	OCT	A4-B2	\$ 30.00
177	3063	Elec Dumbwaiter	Exit 11, Greeley st (DOT/TOLLS)	OCT	A4-B2	\$ 30.00
178	2948	Elec Dumbwaiter	Exit 12, Bedford Rd - N (DOT/TOLLS) <b>DELETE FROM CONTRACT 1/28/15</b>	OCT	A4-B2	\$ 30.00
179	2949	Elec Dumbwaiter	Exit 12, Bedford Rd - S (DOT/TOLLS) <b>DELETE FROM CONTRACT 1/28/15</b>	OCT	A4-B2	\$ 30.00
180	6094	Elec Dumbwaiter	Merrimack Courthouse (CF/MERRIMACK)	MARCH	A4-B1	\$ 30.00
181	6038	HYD Pass	Merrimack Courthouse (CF/MERRIMACK)	MARCH	A2-B2	\$ 75.00
182	6019	HYD Pass	Merrimack Courthouse (CF/MERRIMACK)	MARCH	A2-B2	\$ 75.00

ELEVATOR LOCATION DOCUMENT						
LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
FRANCONIA						
183	2016	HYD Pass	Flume Visitor Center (DRED)	MAY	A5-B1	\$ 75.00
KEENE						
185	6139	HYD PASS	Community College System of NH (RVCC)	SEPT	A3-B2	\$ 75.00
CENTER STRAFFORD						
196	2383	Wheel Chair Lift	National Guard Training Site, Admin Bldg., Rt. 126 (ADJ/GEN- STRAFFORD)	AUG	A5-B2	\$ 30.00
197	6310	Wheel Chair Lift	National Guard Training Site, Thomas Hall, Rt. 126 (ADJ/GEN- STRAFFORD)	APRIL	A5-B2	\$ 30.00

## ADDITIONS TO CONTRACT

**EFFECTIVE DATE 1/7/2015**

LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
CONCORD						
36	4471	Elec Whlchr Lift	Real Estate, 64 South Street (GS)	SEPT	A5-B2	\$30.00
37	4472	Elec Whlchr Lift	DoIT, 64 South Street (GS)	SEPT	A5-B2	\$30.00

**EFFECTIVE DATE 3/1/2015**

LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
CONCORD						
200	6589	Cable Passenger Lift	Employment Security, 45 S. Fruit St. (ES)	FEB	A4-B2	\$75.00
201	6594	Wheelchair Lift	Employment Security, 45 S. Fruit St. (ES)	FEB	A5-B2	\$30.00
202	6647	Hydraulic Lift	Employment Security, 45 S. Fruit St. (ES)	APRIL	A4-B2	\$75.00

**EFFECTIVE DATE 6/17/2015**

LINE	NHE#	DESCRIPTION	LOCATION NAME	INSPECTION MONTH	COVERAGE	MONTHLY COST
LANCASTER						
203	2348	Whlchr Lift	Forests & Lands (DRED)	APRIL	A5-B2	\$30.00

NOTE

\*\*\* ELEVATOR NUMBERS #3715, 3716 WILL REQUIRE THAT STANELY ELEVATOR CO. DO ALL REPAIR AND MAINTENANCE WORK PROPRIETARY TO THE COMPUTER COMPONENTS OF SAID ELEVATORS. THE MANAGING AGENCY WILL BE RESPONSIBLE FOR COMMUNICATION, SCHEDULING AND PAYMENT FOR SERVICE OF ANY WORK DONE BY STANLEY ELEVATOR CO. ONCE IT IS DETERMINED THAT THE COMPUTER COMPONENTS MAY BE AT FAULT FOR PERFORMANCE FAILURE. THE ELEVATOR CONTRACT CONTRACTOR WILL BE RESPONSIBLE FOR ALL OTHER MAINTENANCE, REPAIR AND TESTING OF ELEVATORS #3715 AND #3716 AS PRESCRIBED IN THIS BID FOR CONTRACT.

ATTACHMENT B

AGENCY CONTACT AND REMIT TABLE

LINE	AGENCY NAME	AGENCY ABBREVIATION	AGENCY CONTACT	PHYSICAL LOCATION	TELEPHONE	E-MAIL	REMIT ADDRESS
1	BUREAU OF FACILITIES MANAGEMENT	(BFAM)	ANDY O'SULLIVAN	129 PLEASANT STREET CONCORD, NH	603-271-9508	<a href="mailto:andrew.o'sullivan@dhhs.state.nh.us">andrew.o'sullivan@dhhs.state.nh.us</a>	BUREAU OF FACILITIES & ASSETS MGMT 129 PLEASANT ST. CONCORD NH 03301
2	BUREAU OF ADMIN SERV./ GENERAL SERV.	(GS)	DYLAN MCLOCKLIN	STATE HOUSE ANNEX ROOM 408, 25 CAPITOL STREET CONCORD, NH 03301	603-271-1143	<a href="mailto:dylan.mclocklin@nh.gov">dylan.mclocklin@nh.gov</a>	BUREAU OF GENERAL SERV. BUS. OFFICE ROOM 418, 25 CAPITOL STREET CONCORD, NH 03301
3	NH DEPT. OF CORRECTION - CONCORD	(DOC)	JONATHAN HANSON	NH STATE PRISON 3 MCGUIRE ST. BOX 14 CONCORD, NH 03301	603-271-1888	<a href="mailto:jonathan.k.hanson@nhdoc.state.nh.us">jonathan.k.hanson@nhdoc.state.nh.us</a>	NH DEPT OF CORRECTIONS PO BOX 1806 CONCORD, NH 03301
4	LOCATION DELETED						
5	NH DEPT. OF CORRECTION - BERLIN	(DOC/BER)	JONATHAN HANSON	NH DOC NORTHERN NH FACILITY 138 EAST MILAN RD BERLIN, NH 03570	603-271-1888	<a href="mailto:jonathan.k.hanson@nhdoc.state.nh.us">jonathan.k.hanson@nhdoc.state.nh.us</a>	NH DEPT OF CORRECTIONS PO BOX 1806 CONCORD, NH 03301
6	NH DEPT. OF ENVIROMENTAL SERVICES	(DES/FRA)	CRAIG SHIPPEE	NH DES - FWWTP 202 WATER STREET LACONIA, NH 03246	603-528-6746	<a href="mailto:cshippee@des.state.nh.us">cshippee@des.state.nh.us</a>	NH DEPT. OF ENVIROMENTAL SERVICE DIV. OF WSPCD PO BOX 95 CONCORD, NH 03301
7	DEPT. OF HHS / JUVINILE JUSTICE SERIVES	(YDC)	<b>BRENDA DESJARDINS</b>	NH DEPT.OF HHS / YDC 1056 NORTH RIVER ROAD MANCHESTER, NH 03104	<b>603-271-0836</b>	<b><a href="mailto:Brenda.Desjardins@dhhs.nh.gov">Brenda.Desjardins@dhhs.nh.gov</a></b>	<b>DHHS/DCYF</b> <b>129 PLEASANT ST.</b> <b>CONCORD, NH 03301</b>

8	NH COMMUNITY TECHNICAL COLLEGE SYS.	(CTCS)	MIKE THERRIEN	CONCORD COMMUNITY COLLEGE 43 COLLEGE DR. CONCORD, NH 03301	603-230-4062	<a href="mailto:mtherrien@ccsnh.edu">mtherrien@ccsnh.edu</a>	NH COMM. TECHNICAL COLLEGE SYS. 26 COLLEGE DRIVE CONCORD, NH 03301
9	NH FIRE ACADEMY	(DS)	JIM MINERY	NH FIRE ACADEMY 96 SMOKEY BEAR BLVD CONCORD. NH 03301	603-419-9451	<a href="mailto:James.c.Minery@dos.nh.gov">James.c.Minery@dos.nh.gov</a>	NH DEPT. OF SAFETY / FIRE ACADEMY 10 HAZEN DRIVE CONCORD. NH 03301
10	DEPT. OF HHS / GLENNCLIFF HOME	(GHE)	MIKE ARCHER	NH GLENNCLIFF HOME F/T ELDERLY PO BOX 77, HIGH STREET GLENNCLIFF, NH 03238	603-989-3111	<a href="mailto:Michael.R.Archer@dhhs.state.nh.us">Michael.R.Archer@dhhs.state.nh.us</a>	NH GLENNCLIFF HOME F/T ELDERLY PO BOX 77, HIGH STREET GLENNCLIFF, NH 03238
11	NH VETERANS HOME	(VH)	NANCY NOLIN	NH VETERANS HOME 139 WINTER STREET, PO BOX 229 TILTON, NH 03276	603-527-4452	<a href="mailto:nancy.nolin@nhvh.nh.gov">nancy.nolin@nhvh.nh.gov</a>	NH VETERANS HOME 139 WINTER STREET, PO BOX 229 TILTON, NH 03276
12	NH LIQUOR COMMISSION	(LIQ)	LEIGH HARDY	NH LIQUOR COMMISSION 50 STORRS STREET CONCORD, NH 03301	603-230-7038	<a href="mailto:leigh.hardy@liquor.state.nh.us">leigh.hardy@liquor.state.nh.us</a>	NH LIQUOR COMMISSION PO BOX 503 CONCORD, NH 03301
13	NH ADJUTANT GENERALS DEPT	(ADJ/GEN)	PAUL ANNIS	STATE MILITARY RESERVATION 1 MINUTE MAN WAY CONCORD, NH 03301	603-496-2988	<a href="mailto:paul.d.annis@us.army.mil">paul.d.annis@us.army.mil</a>	NH ADJUTANT GENERALS DEPT BUSINESS OFFICE, 4 PEMBROKE RD CONCORD, NH 03301
14	NH DEPT. OF FISH & GAME	(F&G)	RICHARD FINK	NH DEPT. OF FISH & GAME DIV. OF FACILITIES & LANDS 11 HAZEN DRIVE CONCORD, NH 03301	603-271-1134	<a href="mailto:richard.fink@wildlife.nh.gov">richard.fink@wildlife.nh.gov</a>	NH DEPT. OF FISH & GAME DIV. OF FACILITIES & LANDS 11 HAZEN DRIVE CONCORD, NH 03301
15	NH DEPT. OF EMPLOYMENT SECURITY	(ES)	HELEN DINSMORE	NH DEPT. OF EMPLOYMENT SECURITY FISCAL MGMT, 45 SOUTH FRUIT STREET CONCORD, NH 03301	603-228-4158	<a href="mailto:helen.a.dinsmore@nes.nh.gov">helen.a.dinsmore@nes.nh.gov</a>	NH DEPT. OF EMPLOYMENT SECURITY FISCAL MGMT, 45 SOUTH FRUIT STREET CONCORD, NH 03301
16	NH POLICE STANDARDS & TRAINING	(PST)	CLEM HAMILTON	NH POLICE STANDARDS & TRAINING 17 INSTITUTE DRIVE CONCORD, NH 03301	603-271-2133	<a href="mailto:chamilton@pstc.state.nh.us">chamilton@pstc.state.nh.us</a>	NH POLICE STANDARDS & TRAINING 17 INSTITUTE DRIVE CONCORD, NH 03301
17	DEPT. OF TRANSPORTATION / TURNPIKES	(DOT/TOLLS)	TIM STEWART	NH DOT- TURNPIKES - ADMINISTRATION 36 HACKET HILL ROAD, PO BOX 2950 HOOKSETT, NH 03100	603-485-3806	<a href="mailto:nhturnpikesAP@dot.state.nh.us">nhturnpikesAP@dot.state.nh.us</a>	NH DOT- BUREAU OF TURNPIKES PO BOX 2950 CONCORD, NH 03302-2950

18	DEPT. OF ADMIN SERV - COURT FACILITIES CONCORD DISTRICT COURT	(CF/CON)	MICHAEL LAROCHELLE	ADMIN SERV - COURT FACILITIES CONCORD DISTRICT COURT 32 CLINTON STREET, PO BOX 3420 CONCORD, NH 03301	603-783-1817	<a href="mailto:Michael.larochelle@nh.gov">Michael.larochelle@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
19	DEPT. OF ADMIN SERV - COURT FACILITIES PORTSMOUTH DISTRICT COURT	(CF/PORT)	HONG BAE KIM	ADMIN SERV - COURT FACILITIES PORTSMOUTH DISTRICT COURT 111 PARROT AVE PORTSMOUTH, NH 03801	603-783-1816	<a href="mailto:hong.kim@nh.gov">hong.kim@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
20	DEPT. OF ADMIN SERV - COURT FACILITIES ROCHESTER DISTRICT COURT	(CF/ROCH)	MICHAEL CHASE	ADMIN SERV - COURT FACILITIES ROCHESTER DISTRICT COURT 76 NORTH MAIN STREET ROCHESTER, NH 03867	603-783-1820	<a href="mailto:michael.chase@nh.gov">michael.chase@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
21	DEPT. OF ADMIN SERV - COURT FACILITIES ROCKINGHAM COUNTY COURTHOUSE	(CF/ROCK)	DAVID PAOLA	ADMIN SERV - COURT FACILITIES ROCKINGHAM COUNTY COURTHOUSE #10 ROUTE 125, BRENTWOOD, NH 03833	603-783-1810	<a href="mailto:david.paola@nh.gov">david.paola@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET

22	DEPT. OF ADMIN SERV - COURT FACILITIES COOS COUNTY COURTHOUSE	(CF/COOS)	CHRISTINA BRYANT	ADMIN SERV - COURT FACILITIES COOS COUNTY COURTHOUSE SUITE 105, 55 SCHOOL STREET LANCASTER, NH 03584	603-545-2515	<a href="mailto:christina.bryant@nh.gov">christina.bryant@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
23	DEPT. OF ADMIN SERV - COURT FACILITIES MANCHESTER DISTRICT COURT	(CF/MAN)	LARRY LEBRUN	ADMIN SERV - COURT FACILITIES MANCHESTER DISTRICT COURT 35 AMHERST ST, BOX 456 MANCHESTER, NH 03105	603-783-1812	<a href="mailto:larry.lebrun@nh.gov">larry.lebrun@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
24	DEPT. OF ADMIN SERV - COURT FACILITIES HILLSBOROUGH SUPERIOR COURT	(CF/HILL-N)	STEVE LIS	ADMIN SERV - COURT FACILITIES HILLSBOROUGH SUPERIOR COURT 300 CHESTNUT STREET MANCHESTER, NH 03101	603-545-8608	<a href="mailto:steve.lis@nh.gov">steve.lis@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
25	DEPT. OF ADMIN SERV - COURT FACILITIES	(CF/NASH)	HERNEY LONDONO	ADMIN SERV - COURT FACILITIES	603-765-6953	<a href="mailto:herney.londono@nh.gov">herney.londono@nh.gov</a>	ADMIN SERV - COURT FACILITIES

NASHUA DISTRICT COURT

NASHUA DISTRICT COURT  
25 WALNUT STREET - OVAL  
NASHUA, NH 03060

STATE HOUSE ANNEX,  
ROOM 115  
25 CAPITOL STREET  
CONCORD, NH 03301

AGENCY CONTACT AND REMIT DOCUMENT							
LINE	AGENCY NAME	AGENCY ABBREVIATION	AGENCY CONTACT	PHYSICAL LOCATION	TELEPHONE	E-MAIL	REMIT ADDRES
26	DEPT. OF ADMIN SERV - COURT FACILITIES PLYMOUTH DISTRICT COURT	(CF/PLY)	KEVIN MORSE	ADMIN SERV - COURT FACILITIES PLYMOUTH DISTRICT COURT 26 GREEN STREET PLYMOUTH, NH 03264	603-545-1066	<a href="mailto:kevin.morse@nh.gov">kevin.morse@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
27	DEPT. OF ADMIN SERV - COURT FACILITIES DERRY DISTRICT COURT	(CF/DERR)	SUE FLAHERTY	ADMIN SERV - COURT FACILITIES DERRY DISTRICT COURT 10 MANNING STREET DERRY, NH 03038	603-783-1806	<a href="mailto:susan.flaherty@nh.gov">susan.flaherty@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
28	DEPT. OF ADMIN SERV - COURT FACILITIES HILLSBOROUGH SUPERIOR COURT	(CF/HILL-S)	HERNEY LONDONO	ADMIN SERV - COURT FACILITIES HILLSBOROUGH SUPERIOR COURT 30 SPRING STREET NASHUA, NH 03061	603-765-6953	<a href="mailto:herney.londono@nh.gov">herney.londono@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
29	DEPT. OF ADMIN SERV - COURT FACILITIES JAFFREY DISTRICT COURT	(CF/JAFF)	JAMES VILLEMURE	ADMIN SERV - COURT FACILITIES JAFFREY DISTRICT COURT 84 PETERBOROUGH STREET JAFFREY, NH	603-717-1902	<a href="mailto:james.villemure@nh.gov">james.villemure@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
30	DEPT. OF ADMIN SERV - COURT FACILITIES DOVER DISTRICT COURT	(CF/DOV)	TONY SAPOCHETTI	ADMIN SERV - COURT FACILITIES DOVER DISTRICT COURT 25 ST. THOMAS STREET DOVER, NH	603-783-1821	<a href="mailto:anthony.sapochetti@nh.gov">anthony.sapochetti@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
31	DEPT. OF ADMIN SERV - COURT FACILITIES CAROL COUNTY COURTHOUSE	CF/OSSIPEE)	PHYLLIS NUDD	ADMIN SERV - COURT FACILITIES CARROLL COUNTY COURTHOUSE 96 WATER VILLAGE ROAD OSSIPEE, NH 03864	603-783-1896	<a href="mailto:phyllis.nudd@nh.gov">phyllis.nudd@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
32	DEPT. OF ADMIN SERV -	(CF/LACONIA)	KEVIN	ADMIN SERV - COURT FACILITIES	603-783-1811	<a href="mailto:kevin.crutchfield@nh.gov">kevin.crutchfield@nh.gov</a>	ADMIN SERV - COURT

	COURT FACILITIES LACONIA COURTHOUSE		CRUTCHFIELD	LACONIA COURTHOUSE 26 ACADEMY STREET LACONIA, NH 03246			FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
33	DHHS - NEW HAMPSHIRE HOSPITAL NEW HAMPSHIRE HOSPITAL	(NHH)	GERRY FRAHER	NEW HAMPSHIRE HOSPITAL - MAINT.  NEW HAMPSHIRE HOSPITAL 36 CLINTON STREET CONCORD, NH 03301	603-271-5271	<a href="mailto:gmfraher@dhhs.state.nh.us">gmfraher@dhhs.state.nh.us</a>	NEW HAMPSHIRE HOSPITAL - ACC/PAY NEW HAMPSHIRE HOSPITAL 36 CLINTON STREET CONCORD, NH 03301
34	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT	(DRED-MT. WASH)	MIKE PELCHAT	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT  MT. WASHINGTON STATE PARK MT. WASHINGTON AUTO ROAD, RT 16 PINKHAM NOTCH, NH	603-466-3347	<a href="mailto:michael.pelchat@dred.nh.gov">michael.pelchat@dred.nh.gov</a>	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT MT. WASHINGTON STATE PARK  PO BOX D GORHAM, NH 03581
35	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT	(DRED)	NICOLE NATTI	DEPT. OF RESOURCE & ECO. DEV FRANCONIA STATE PARK FLUME VISITORS CENTER RT. 3 FRANCONIA, NH 03580	603-823-7722 X717 603-823-8800	<a href="mailto:Nicole.natti@dred.nh.gov">Nicole.natti@dred.nh.gov</a>	NH DEPT. OF RESOURCE & ECO. DEV. FRANCONIA STATE PARK 260 TRAMWAY DR. FRANCONIA, NH 03580
36	NASHUA COMMUNITY COLLEGE	(NCC)	SCOTT BIENVENUE	NASHUA COMMUNITY COLLEGE 505 AMHERST STREET NASHUA, NH 03063	603-578-1558	<a href="mailto:sbienvenue@ccsnh.edu">sbienvenue@ccsnh.edu</a>	CCSNH 26 COLLEGE DRIVE CONCORD, NH 03301
37	DEPT. OF ADMIN SERV - COURT FACILITIES MERRIMACK COURTHOUSE	(CF/ MERRIMACK)	JAMES VILLEMURE	ADMIN SERV - COURT FACILITIES  MERRIMACK COURTHOUSE 4 BABOOSIC LAKE ROAD MERRIMACK, NH 03054	603-717-1902	<a href="mailto:james.villemure@nh.gov">james.villemure@nh.gov</a>	ADMIN SERV - COURT FACILITIES STATE HOUSE ANNEX, ROOM 115 25 CAPITOL STREET CONCORD, NH 03301
38	DEPT. OF TRANSPORTATION	(NHDOT-D5)	GARY CLIFFORD	DEPT. OF TRANSPORTATION 16 EAST POINT DRIVE BEDFORD, NH 03110	603-485-9526	<a href="mailto:gclifford@dot.state.nh.us">gclifford@dot.state.nh.us</a>	DEPT. OF TRANSPORTATION 16 EAST POINT DRIVE BEDFORD, NH 03110
39	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT	(DRED-DTTD1)	JENNIFER CODISPOTI	INTERVALE SCENIC OUTLOOK 3654 WHITE MOUNTAIN HIGHWAY NORTH CONWAY, NH 03860	603-271-2665	<a href="mailto:jennifer.codispoti@dred.state.nh.us">jennifer.codispoti@dred.state.nh.us</a>	DRED - DTTD  P O BOX 1856 CONCORD, NH 03301
40	MCAULIFFE - SHEPARD	(PLANETS)	MIKE LAROCHELLE	2 INSTITUTE DRIVE	603-271-7831	<a href="mailto:mlarochelle@starhop.com">mlarochelle@starhop.com</a>	MCAULIFFE - SHEPARD

	DISCOVERY CENTER			CONCORD, NH 03301			DISCOVERY CENTER 2 INSTITUTE DRIVE CONCORD, NH 03301
41	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT	<b>(DRED-DTTD2)</b>	JENNIFER CODISPOTI	SEABROOK WELCOME CENTER  I-95 SEABROOK NH	603-271-2665	<a href="mailto:jennifer.codispoti@dred.state.nh.us">jennifer.codispoti@dred.state.nh.us</a>	DRED - DTTD  P O BOX 1856 CONCORD, NH 03301
42	DEPT. OF RESOURCE & ECONOMIC DEVELOPMENT	<b>(DRED- SEASHELL)</b>	GARY BASHLINE	DEPT. OF RESOURCE & ECO. DEV  180 OCEAN BLVD, SEASHELL COMPLEX HAMPTON, NH	603 - 848-1531	<a href="mailto:gary.bashline@dred.state.nh.us">gary.bashline@dred.state.nh.us</a>	NH DEPT. OF RESOURCE & ECO. DEV.  BUSINESS OFFICE PO BOX 1856 CONCORD, NH 03302
43	COMMUNITY COLLEGE SYSTEM OF NH	<b>(RVCC)</b>	MATTHEW PERRON	RIVER VALLEY COMMUNITY COLLEGE  438 WASHINGTON ST. KEENE, NH 03431	603 - 542-7744  X 5355	<a href="mailto:mperron@ccsnh.edu">mperron@ccsnh.edu</a>	COMMUNITY COLLEGE SYSTEM OF NH  26 COLLEGE DR. CONCORD, NH 03301
44	GENERAL SERVICES	<b>(GENL SVS/GRAPHIC SVS)</b>	MELISSA GIRARD	STATE OF NEW HAMPSHIRE 12 HILLS AVE., CONCORD, NH 03301	603 271-1412	<a href="mailto:melissa.girard@nh.gov">melissa.girard@nh.gov</a>	STATE OF NEW HAMPSHIRE GENERAL SERVICES, 25 CAPITOL ST., RM 408 CONCORD, NH 03301
45	NH ADJUTANT GENERALS DEPT	<b>(ADJ / GEN- STRAFFORD)</b>	RICHARD SMITH	NHNG TRAINING SITE, ROUTE126, CENTER STRAFFORD, NH 03815	603-715-3655	<a href="mailto:richard.a.smith798.nfg@mail.mil">richard.a.smith798.nfg@mail.mil</a>	NHNG TRAINING SITE, ROUTE126, CENTER STRAFFORD, NH 03815
46	COMMUNITY COLLEGE SYSTEM OF NH	<b>(GBCC)</b>	STEPHEN DAVIS	GREAT BAY COMMUNITY COLLEGE  320 CORPORATE DR. PORTSMOUTH, NH	603-427-7642	<a href="mailto:sdavis@ccsnh.edu">sdavis@ccsnh.edu</a>	COMMUNITY COLLEGE SYSTEM OF NH  26 COLLEGE DR. CONCORD, NH 03301
47	COMMUNITY COLLEGE SYSTEM OF NH	<b>(MCC)</b>	JOSHUA MURPHY	MANCHESTER COMMUNITY COLLEGE  1066 FRONT ST. MANCHESTER, NH	603-703-8484	<a href="mailto:jmurphy@ccsnh.edu">jmurphy@ccsnh.edu</a>	COMMUNITY COLLEGE SYSTEM OF NH  26 COLLEGE DR. CONCORD, NH 03301
48	COMMUNITY COLLEGE SYSTEM OF NH	<b>(LRCC)</b>	ROGER LAJOIE	LAKES REGION COMMUNITY COLLEGE  379 BELMONT RD. LACONIA, NH	603-387-2106	<a href="mailto:rlajoie@ccsnh.edu">rlajoie@ccsnh.edu</a>	COMMUNITY COLLEGE SYSTEM OF NH  26 COLLEGE DR. CONCORD, NH 03301
49	COMMUNITY	<b>(WMCC)</b>	STEPHEN	WHITE MOUNTAIN COMMUNITY	603-752-1113	<a href="mailto:sderosier@ccsnh.edu">sderosier@ccsnh.edu</a>	COMMUNITY COLLEGE

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