

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

NOTICE OF CONTRACT REVISION

(Updated vendor contact)

DATE: June 8, 2016

COMMODITY: CONTRACT – SERVICES – REGULATED MEDICAL WASTE

NIGP CODE: 926-4500

CONTRACT #: 8001566

VENDOR: STERICYCLE, INC. VC# 175482
28161 N KEITH DRIVE
LAKE FOREST IL, 60045

Contract Manager: Joe Sagala
Telephone: 866-978-3744
Facsimile: 800-507-8052
Email: Joe.Sagala@stericycle.com

EFFECTIVE FROM: July 1, 2014 through June 30, 2017

TERMS: Net 30

INVOICE:

The Contractor shall set up separate accounts for each agency pick-up location to include the proper agency name, service address, contact person and billing address and invoice on a monthly basis.

Itemized invoices shall be submitted after the completion of job/services and shall include: a brief description of the work done along with the location of work, to the individual agency.

Contractor shall be paid within 30 days after receipt of properly documented invoice.

The invoice shall be sent to the address of the using agency under agreement.

Questions: Loretta Razin, Purchasing Manager
Phone: 603-271-2201/230
Facsimile: 603-271-2700
E-Mail: Loretta.Razin@NH.Gov

SCOPE OF SERVICES:

The scope of work shall include Regulated Medical Waste Removal and Disposal, at the locations and other agencies/locations as needed for the entire State of New Hampshire.

The Contractor will respond to the agency's initial request within 2 business days to schedule an appointment and complete the services within 5 business days after receiving confirmation of location and product. Or the Contractor shall submit a proposed schedule to the state agency requesting services at each facility.

All services performed under this Contract shall be performed between the hours of 8:00 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. No premium charges will be paid for any off-hour work.

The Contractor, shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The Contractor agrees that any damage or injury to buildings, materials, equipment or to other property during the performance of this service will be repaired at their own expense.

The State shall require correction of defective work or damages to any part of the building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall place in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work deemed to be contrary to the public interest or inconsistent with the best interest of security.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor shall furnish all personnel with uniforms, which shall be neat and clean in appearance with identification that is visible at all times.

The Contractor's personnel shall be allowed only in areas where work is being performed. The use of State telephones is prohibited.

The Contractor shall provide removal and disposal of Regulated Medical Waste from the following New Hampshire State agencies at the pick-up locations listed below. Regulated Medical Waste shall include bio-hazardous waste, infectious medical waste, medical waste, and pathological waste.

LOCATIONS:

The State of New Hampshire reserves the right to add locations to this list at the Contract prices or to delete locations, as needed.

Agency	Section	Pick-up Location/Frequency
Dept. of Health & Human Services (DHHS)	Public Health Laboratories (PHL)	29 Hazen Drive, Concord, NH / bi-weekly – every other week
Dept. of Health & Human Services (DHHS)	New Hampshire Hospital (NHH)	36 Clinton Street, Concord, NH / bi-weekly - every other week
Department of Safety	Forensic Laboratory	33 Hazen Drive, Concord, NH / bi-weekly - every other week
New Hampshire Veterans Home	New Hampshire Veterans Home	139 Winter Street, Tilton, NH / weekly
Dept. of Health & Human Services (DHHS)	Juvenile Justice Services	1056 N River Rd, Manchester, NH / 4x per year
Dept. of Health & Human Services (DHHS)	Glenclyff Home for the Elderly	393 High Street, Glenclyff, NH / 6x per year
Department of Corrections	State Prison for Men	281 N State Street, Concord, NH / monthly
Department of Corrections	State Prison for Women	317 Mast Road, Goffstown, NH / monthly
Department of Corrections	Northern NH Correctional Facility	138 East Milan Road, Berlin, NH / weekly
New Hampshire Retirement System		54 Regional, Concord NH/ quarterly

The Contractor shall:

1. Provide all materials used in storage, packaging, transport and disposal of waste, including boxes, bags, tape, labels and manifest materials. Packaging materials, storage and disposal containers must be of sufficient structural integrity to prevent leaks and must be labeled and/or marked in accordance with federal, state, and local laws, rules and regulations.
2. Collect packaged waste from each State agency and location, according to agency specifications and transport waste to an approved treatment or disposal facility in a manner meeting all applicable federal, state and local laws and regulations.
3. Respond to emergency pickup requests within forty-eight (48) hours from receipt of a request.
4. Dispose waste in a manner meeting all applicable federal, state, and local laws, rules, and regulations regarding receipt, transport and disposal.
5. Prepare manifest documents for signature for each State agency by pick-up location and provide signed copies of manifests to each State agency by pick-up location to serve as tracking documents. Manifest must include, at a minimum: business name, address, and telephone number, date and weight in pounds of the waste picked up
6. Provide training to each State agency at the start of the Contract period and if needed throughout the Contract period including but not limited to proper methods of handling, segregating, and containing, packaging, labeling, and storing of infectious waste.

7. Provide contact name and direct telephone number for notifying Contractor if additional packaging/storage supplies are needed, emergency/extra pick up of waste is needed, or if volume of waste is greater than expected.
8. Set up separate accounts for each agency pick-up location to include the proper agency name, service address, contact person and billing address and invoice on a monthly basis.

Public Health Laboratories:

9. The Contractor shall collect and accept packaged waste from a locked secure area at 29 Hazen Drive, Concord, NH **biweekly**. Accepted infectious wastes shall include: a) waste associated with smallpox and SARS testing that has been autoclaved at NH PHL prior to being packaged for collection by Contractor; b) waste generated from rabies testing that has been segregated and packaged separately from other infectious waste and must be incinerated.

REGULATED MEDICAL WASTE REMOVAL AND DISPOSAL

The Contractor agrees to provide NH State Agencies these services as described:

FY 2015 WILL START JULY 1, 2014 AND END ON JUNE 30, 2015
 FY 2016 WILL START JULY 1, 2015 AND END ON JUNE 30, 2016
 FY 2017 WILL START JULY 1, 2016 AND END ON JUNE 30, 2017

DESCRIPTION :CONTRACT - SERVICES- REGULATED MEDICAL WASTE REMOVAL & DISPOSAL			
	PRICE PER BOX	PRICE PER BOX	PRICE PER BOX
	FOR FISCAL YEAR	FOR FISCAL YEAR	FOR FISCAL YEAR
CONTRACTOR	2015	2016	2017
STERICYCLE, INC	15.00	15.00	15.75

NH Welcome & Information Centers (Affili CKP)

Canterbury Welcome & Info Center

I-93 Northbound

Between Exits 18 and 19

Canterbury, NH 03224

Contact: Bill Hebert

Phone: 603-783-4194

Freq: 6 stops per year – every 8 weeks

Svc Hrs: All Year – M-F – 9:00 am - 9:00 pm

Hooksett Northbound Welcome & Info Center

530 West River Road

I-93 Northbound

Hooksett, NH 03106

Contact: Bill Hebert

Phone: 603-485-3019

Freq: 6 stops per year – every 8 weeks

Svc Hrs: All Year – M-F – 6:00 am – 10:00 pm

Hooksett Southbound Welcome & Info Center

25 Springer Road

I-93 Southbound

Hooksett, NH 03106

Contact: Bill Hebert

Phone: 603-485-3542

Freq: 6 stops per year – every 8 weeks

Svc Hrs: All Year – M-F – 6:00 am-10:00 pm

Intervale/North Conway Welcome & Info Center

3654 White Mountain Highway

Conway, NH 03846

Contact: Bill Hebert

Phone: 603-356-2769

Freq: 6 stops per year – every 8 weeks

Svc Hrs: All Year – MoThFr only – 10:00 am – 6:00 pm

Salem Welcome & Info Center
I-93 Northbound
Immediately north of the MA/NH state line
Salem, NH 03079
Contact: Bill Hebert
Phone: to be updated
Freq: 6 stops per year – every 8 weeks
Svc Hrs: All Year – M-F – 24 hours

Sanbornton Welcome & Info Center
I-93 Southbound
1 mile south of Exit 22
Sanbornton, NH 03269
Contact: Bill Hebert
Phone: 603-286-4650
Freq: 6 stops per year – every 8 weeks
Svc Hrs: All Year – M-F – 8:00 am - 8:00 pm

Seabrook Welcome & Info Center
I-95 Northbound
1/10 of a mile north of the NH/MA state line
Seabrook, NH 03874
Contact: Bill Hebert
Phone: 603-474-5211
Freq: 6 stops per year – every 8 weeks
Svc Hrs: All Year – M-F – 24 hours

Springfield Welcome & Info Center
I-89 Northbound
North of Exit 12A
Springfield, NH 03284
Contact: Bill Hebert
Phone: 603-763-9684
Freq: 6 stops per year – every 8 weeks
Svc Hrs: All Year – M-F – 9:00 am - 9:00 pm

Sutton Welcome & Info Center
I-89 Southbound
Approximately 1.5 miles south of Exit 10
Sutton, NH 03221
Contact: Bill Hebert
Phone: 603-927-4907
Freq: 6 stops per year – every 8 weeks
Svc Hrs: All Year – M-F – 9:00 am - 9:00 pm

Colebrook Welcome & Info Center
US Route 3
2 Dion Drive
Colebrook, NH 03576
Contact: Bill Hebert
Phone: 603-237-5390
Freq: 6 stops per year – every 8 weeks May through October
Svc Hrs: May through October – M-F – 8:00 am - 8:00 pm

Lebanon Welcome & Info Center
I-89 Southbound
South of Exit 19
Lebanon, NH 03766
Contact: Bill Hebert
Phone: 603-448-2409
Freq: 6 stops per year – every 8 weeks May through October
Svc Hrs: May through October – M-F – 8:00 am – 8:00 pm

Littleton Welcome & Info Center
2434 St Johnsbury Road
Littleton, NH 03561
Contact: Bill Hebert
Phone: 603-444-0125
Freq: 6 stops per year – every 8 weeks May through October
Svc Hrs: May through October – M-F – 8:00 am – 8:00 pm