

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: 7/14/2016

NOTICE OF CONTRACT EXTENSION

COMMODITY: CONTRACT – SERVICES – ASBESTOS TESTING AND MONITORING

CONTRACT #: 8001598

NIGP CODE: 910-4000

CONTRACTOR: **RPF ENVIRONMENTAL INC.** **VC:** 157006 B001
320 FIRST NEW HAMPSHIRE TURNPIKE
NORTHWOOD NH 03261

CONTACT: Roger Francoeur
320 First NH Highway
Northwood NH 03261
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EFFECTIVE FROM: JULY 31, 2014 through JULY 31, 2016
EXTENSION: August 1, 2016 through JULY 31, 2017

TERMS: Net 30

QUESTIONS: Direct any questions to Loretta Razin
603-271-2201/230 or Loretta.Razin@NH.Gov.

SCHEDULE OF RATES:

Personnel

Please note that after hours and weekends/holidays will be required.

All rates will start when personnel arrives at the work site.

All rates will stop when personnel leaves the work site.

All rates are inclusive rates that include labor, mileage, parking, tolls transportation, lodging, meals and report reproduction.

The personnel shall be required to bring the proper and basic tools applicable when first arriving at the work site.

The personnel shall obtain any supplies needed to complete the job at the most expeditious and cost effective manner.

BULK SAMPLING AND ANALYSIS SERVICES

All rates are inclusive rates that include collection, packaging, transportation, laboratory services (if necessary) and results

	COUNTIES	ALL
HOURLY RATES FOR PERSONNEL		
Inspector:		
Monday – Friday 7:30 AM to 4:00 PM		65.00
Weekend/ Holiday rate for Inspector		65.00
Project Monitor:		
Monday – Friday 7:30 AM to 4:00 PM		65.00
Weekend/ Holiday rate for Project Monitor:		65.00
Designer/Management Planner		
Monday – Friday 7:30 AM to 4:00 PM		75.00
Weekend/ Holiday rate for Designer/Mgt/ Planner		75.00
Certified Industrial Hygienist		
Monday – Friday 7:30 AM to 4:00 PM		90.00
Weekend/ Holiday rate for Cert Industrial Hygienist		0.00
PART 2 A- LUMP SUM COSTS		75.00
Provide lump sum cost for air clearance test for a single containment work area following removal of friable ACM in a non-school building, including up to 5 PCM air samples.		
PART 2 B- LUMP SUM COSTS		275.00
Provide a lump sum cost for inspection and air clearance for a single containment work area following removal of friable ACM in an AHERA defined school building, including one set of air samples (5 inside, 5 outside, and 3 blank TEMs). Turn around time shall be 6 hours		
PART 2 C- LUMP SUM COSTS		180.00
Provide a lump sum cost for abatement design, drawings and documents single containment work area for removal, packaging, transport and disposal of 1,200 square feet of ACM flooring and 200 linear feet of ACM pipe insulation using the AIA MasterSpec format, coordination and attendance at conference, and review assistance		
LABORATORY ANALYSIS RATE PER		
SAMPLE ANALYSIS		
Phase Contrast Microscopy (3-Hour)		15.00
Phase Contrast Microscopy (24-Hour)		10.00
Phase Contrast Microscopy (48-Hour)		5.00
Trans. Electron Microscopy, AHERA (6-Hour)		50.00
Trans. Electron Microscopy, AHERA (24-Hour)		40.00
Trans. Electron Microscopy, AHERA (72-Hour)		30.00
Trans. Electron Microscopy, AHERA (5-day)		30.00
Trans. Electron Microscopy, NIOSH 7402 (6-Hr)		40.00
Trans. Electron Microscopy, NIOSH 7402 (24-Hr)		35.00
Trans. Electron Microscopy, NIOSH 7402 (72-Hr)		30.00
Trans. Electron Microscopy, NIOSH 7402 (5-day)		25.00
Polarized Light Microscopy (6-Hour)		20.00
Polarized Light Microscopy (24-Hour)		15.00
Polarized Light Microscopy (72-Hour)		10.00
Polarized Light Microscopy (5-Day)		6.00
PLM Point Count (6-Hour)		15.00
PLM Point Count (24-Hour)		15.00
PLM Point Count (72-Hour)		15.00
PLM Point Count (5-Day)		10.00
PLM Point Count with Gravimetric(6-Hour)		15.00
PLM Point Count with Gravimetric(24-Hour)		15.00
PLM Point Count with Gravimetric(72-Hour)		15.00
PLM Point Count with Gravimetric (5-Day)		10.00
PLM NOB (6-Hour)		15.00
PLM NOB (24-Hour)		15.00
PLM NOB (72-Hour)		10.00
PLM NOB (5-Day)		10.00
Vermiculite by Cincinnati PLM & TEM (24-hour)		22.00
Vermiculite by Cincinnati PLM & TEM (72-hour)		22.00
Vermiculite by Cincinnati PLM & TEM (5-day)		22.00
ASTM-D5755 Microvac Dust (24-hour)		35.00
ASTM-D5755 Microvac Dust (72-hour)		25.00
ASTM-D5755 Microvac Dust (5-day)		20.00
ASTM Soil PLM Quantitative (24-hour)		35.00
ASTM Soil PLM Quantitative (72-hour)		20.00
ASTM Soil PLM Quantitative (5-day)		20.00
TEM Bulk Quantitative (24-hour)		35.00
TEM Bulk Quantitative (72-hour)		20.00

TEM Bulk Quantitative (5-day)	20.00
TEM Drinking Water, EPA 100.1 or 100.2 (24-Hr)	35.00
TEM Drinking Water, EPA 100.1 or 100.2 (72-Hr)	20.00
TEM Drinking Water EPA 100.1 or 100.2 (5-Day)	20.00
PLM Carb Method 435, 0.1% Level (24-Hour)	35.00
PLM Carb Method 435, 0.1% Level (72-Hour)	20.00
PLM Carb Method 435, 0.1% Level (5-Day)	20.00
EPA Region 1 Soil Protocol, Quantitative (10-Day)	45.00

SCOPE OF SERVICES:

The Contractor will respond to the agency's initial request within 2 business days to schedule an appointment. Asbestos Testing and Monitoring Services shall be completed in a reasonable time frame as mutually agreed upon with agency and Contractor. The Contractor shall submit a proposed schedule to the state agency requesting services at each facility within 10 days of initial request.

All services performed under this Contract shall be performed between the hours of 7:30 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. Some state agencies may require a ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium will be paid for hours after 4:00 PM Monday through Friday.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The Contractor agrees that any damage or injury to buildings, materials, equipment or to other property during the performance of this service will be repaired at their own expense.

The State shall require correction of defective work or damages to any part of the building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall place in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work deemed to be contrary to the public interest or inconsistent with the best interest of security.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor shall furnish all personnel with uniforms, which shall be neat and clean in appearance with identification that is visible at all times.

The Contractor's personnel shall be allowed only in areas where work is being performed. The use of State telephones is prohibited.

GENERAL – The State of New Hampshire will authorize a Work Order Authorization (WOA) for an asbestos survey to be conducted at a facility. The survey will be provided at a facility in the respective 10 counties. The services provided will include the following items:

- A. The contractor shall perform the following:
 - 1. The contractor shall furnish all labor, supervision, material, equipment, insurances, permits, construction tools, and equipment necessary to perform an inspection of buildings and properties for suspect asbestos containing materials (ACM).
 - 2. The asbestos inspection and sampling shall be conducted according to AHERA guidelines (40 CFR Part 763) and 29 CFR Part 1926.1101 (OSHA). The asbestos inspection shall be performed by a State of New Hampshire Certified Asbestos Inspector.
 - 3. Work Product: As a result of the inspections and sampling, an AHERA style report for each building or property surveyed shall be submitted. The report shall include: scope of survey, survey procedures and observations, analytical methods, summary of results for asbestos containing materials (ACM), estimated quantities and condition of ACM, marked up floor plans for the building showing where the samples were taken, chain of custody for the samples taken and test results on laboratory letterhead.
 - 4. Contractor shall provide recommendations and options for abatement response actions, budget estimates, assistance, work plan/specification development, and abatement monitoring and inspection services. Abatement monitoring and inspections services shall include at a minimum baseline air testing, ambient area air testing, air clearance testing, on-site PCM air sample analysis, inspections of abatement contractor work, and final project reporting.

SUBMITTALS FOR REVIEW

- A. Submit schedule of inspections for review and approval by the state appointed Project Supervisor.
- B. Submit certifications of the inspectors and assessors to be utilized for the work of the project for review and approval of the by the state appointed Project Supervisor.

REGULATORY REQUIREMENTS

- A. Conform to applicable BOCA Building, Electrical and Plumbing Codes, OSHA, EPA, NESHAPS and NHDES for regulations related to execution of the work governing material handling, safety procedures related to sampling and testing. Provide control methods appropriate for the work and in compliance with regulations for sampling of materials containing hazardous substances.
- B. Obtain required permits for testing and monitoring from local, state, and federal authorities as required by regulations.
- C. Do not close or obstruct egress width to any building or site exit.

SEQUENCING

- A. Remove only the amount of materials necessary for accomplishment of the survey work required under this contract.

SCHEDULING

- A. Perform Work of this contract at times to be scheduled with the concurrence of the state appointed Project Supervisor
- B. Survey work in OCCUPIED AND UNOCCUPIED areas shall be arranged with the state appointed Project Supervisor. The Building Owners reserve the right to restrict the times at which the surveys may be performed.

PROJECT CONDITIONS

- A. Security: All of the Contractor's employees, subcontractors, or other related personnel who will physically be required to work in the buildings may be required to provide their name and date of birth for a security check. The state appointed Project Supervisor shall approve all personnel.
- B. Damage to the Work Site. Sampling for asbestos containing material shall be performed with minimal damage to the building, including, though not limited to: structural members, ceilings, walls, windows, conduits, louvers, stairs, pipes, duct work, insulation, light fixtures, pavements, sprinklers, heat and smoke sensors, and building grounds.

The contractor is to make all efforts to limit the extent of damage to the sampled materials and stabilize sample locations with a filler compound where possible. Complete restoration and cosmetic touchup or repair is not within the scope of work

- C. Conduct asbestos surveys to accommodate Owner's occupancy requirements. Maintain building security during all hours of site occupancy. Utilize the site and building in the most efficient manner possible for execution of the work; allow for continuous occupancy and operations of the facility.

FINAL REPORT

- A. INTRODUCTION:
Narrative of the scope of work with description of the services that the contractor conducted. Including a table of what was abated by location, material quantity and method of abatement.
- B. METHODOLOGY:
Description on how sampling was conducted.
- C. PROJECT OVERVIEW:
Brief narrative of chronological issues, that would include prepping, sensitive issues, regulatory visitors, failures of visual, achievement of schedule or delays, injuries, and correction of deficiencies.
- D. ANALYTICAL RESULTS:
Results of air sampling on laboratory letterhead with authorized signature.
- E. FIELD SHEETS:
Completed field data sheets, abatement check off lists and chronological detailed field notes

DESCRIPTION OF DUTIES, RESPONSIBILITIES AND GUIDELINES FOR ASBESTOS TESTING AND MONITORING PERSONNEL

1. INSPECTOR: DUTIES AND RESPONSIBILITIES

- a. Review previous facility documentation including laboratory sample results of Identified Hazardous Building Materials (i.e. ACM, Lead Based Paint, PCB's, Mercury Lamps and Switches).
- b. Perform visual inspection to identify, document or inventory materials suspected of containing asbestos
- c. Collect bulk samples of Homogenous Materials to identify additional Asbestos Containing Building Materials (ACBM). Testing and monitoring personnel must perform destructive sampling to locate hidden materials. Testing and monitoring personnel will not be responsible for damage due to destructive sampling.
- d. Supply report on impact of Scope of Work (SOW). To include an estimate of the number of samples for asbestos to be collected during the survey and a cost for those samples in accordance with the submitted rate and turnaround time (TAT) schedule.
- e. Evaluate conditions and accessibility of materials containing asbestos
- f. Perform other duties as required

1. INSPECTOR: GUIDELINES

- a. An Asbestos Inspector, Certified by the State of New Hampshire (provide certification number) shall be assigned to an individual project/work order unless otherwise approved in writing by the state appointed Project Supervisor.
- b. Bulk sampling - The asbestos inspection and sampling shall be conducted according to AHERA guidelines (40 CFR Part 763). The asbestos inspection shall be performed by a State of New Hampshire Certified Asbestos Inspector. Samples for analysis shall be performed via the Stop at First Positive (SFP) method that includes the required amount of samples for compliance with AHERA, but allows the analyst the ability to stop the analysis of the remaining samples if the first sample of a group tests positive. The Inspector shall notify the State appointed Project Supervisor if SFP method is used. Friable Materials, Non-friable materials, Multi-layer surfacing materials, Resilient flooring and Mastic, and shall be tested by the method that will provide the most accurate sample assessment.
- c. Building and Property Inspections - Provide building, facility and property inspections prior to renovation or demolition activities in accordance with OSHA, EPA NESHAP and NH Asbestos Management and Control Rules, ENV-A 1800 requirements.
- d. Provide site characterization and reporting for known or potential Asbestos Disposal Sites using certified inspector and certified ADS personnel.

2. PROJECT MONITOR: DUTIES AND RESPONSIBILITIES

- a. Assist with duties within the scope of those for inspector.
- b. Assist in assessing potential hazards of asbestos containing materials.
- c. Assure and monitor abatement activities inside and outside regulated areas and perform final clearance.
- d. Conduct ambient area air sampling (PCM).
- e. Conduct final air clearance monitoring prior to reoccupancy.

- f. Conduct post-abatement visual inspection and under supervision of CIH perform air clearance testing, analysis and reporting for NH Admn Rule Env-A 1800.
- g. Perform other duties as required.

3. PROJECT MONITOR: GUIDELINES

- a. Able to communicate in English both orally and writing.
- b. Complete base line air samples before work begins to document base line readings.
- c. Complete air samples in surrounding areas to ensure that asbestos abatement activity is being done correctly and safely.
- d. Chair and run design, construction (pre, during, post) meetings and when required, state employee information meetings. Prepare and distribute minutes of all meetings as well as interface with regulatory agencies, the state appointed Project Supervisor, State Engineers, Management and Field Personnel.
- e. Have the ability to read and understand construction documents.
- f. Prepare for signature relevant forms or plans as required by regulatory agencies as well as internal state forms, including scope of work documents.
- g. Develop scope of work and prepare quotation/ documents for the State of New Hampshire's approved asbestos abatement contractors.
- h. Provide project monitoring for the duration of the abatement.
- i. Reoccupancy clearance sampling (PCM analysis) provide on-site analysis of each sample by Phase Contrast Microscopy to determine successful completion of abatement in accordance with standard clearance criteria.
- j. Reoccupancy clearance sampling (TEM analysis) provide laboratory analysis of each sample to determine successful completion of abatement in accordance with standard clearance criteria. If TEM analysis cannot meet the reoccupancy criteria, no further remaining samples are to be conducted until the area has been re-cleaned by the Contractor.
- k. Immediately upon receipt of favorable reoccupancy clearance test results, the Project Monitor shall submit in writing to the state appointed Project Supervisor, documentation that states the area has successfully achieved the reoccupancy clearance requirements. A copy of the test results is to be attached to the documentation.

4. LABORATORY

- a. Provide analytical services in the turnaround time as stated in the schedule of rates herein.
- b. Provide report with results on laboratory letterhead and signed off by appropriate, responsible personnel.
- c. Provide report with copy of the "Chain of Custody" with applicable data provided.
- d. Maintain all accreditations, state and jurisdiction license requirements.
- e. Provide evidence of accreditations as listed previously in this document.

5. ABATEMENT PROJECT DESIGNER & MANAGEMENT PLANNER

- a. Provide review and recommendations for proper abatement options and design.
- b. Provide review of inspection reports and hazard assessment. Prepare asbestos operations and maintenance programs and asbestos management plans based on requirements set forth in 40 CFR Part 763.
- c. Prepare abatement specifications and assistance documents; attend meetings and provide technical assistance during the process.