

STATE OF NEW HAMPSHIRE
DEPT. OF ADMINISTRATIVE SERVICES
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
CONCORD, NEW HAMPSHIRE 03301

DATE: 5/15/15

NOTICE OF CONTRACT

COMMODITY: VACUUM CLEANERS AND SUPPLIES

CONTRACT NO.: 8001633

NIGP CODE: 045-7875

CONTRACTOR: CENTRAL PAPER PRODUCTS VENDOR CODE # 154087
PO BOX 4480
MANCHESTER, NH 03108

CONTACT PERSONS: MATT KFOURY

CONTACT E-MAIL: MKFOURY@CENTRALPAPER.COM
PHONE: 800 339-4065 CELL: 603 540-1370 FAX: 603 624-8795

EFFECTIVE DATE: NOVEMBER 1, 2014 THROUGH OCTOBER 31, 2016

TERMS: NET 30

PRODUCTS & PRICES: PRO-TEAM – TAILVAC BACKPACK VACUUM \$271.98
PRO-TEAM – PROFORCE 1500XP UPRIGHT VACUUM \$296.90
PRO-TEAM – SUPER COACHVAC 10 QUART VACUUM \$278.96

PARTS & SUPPLIES 40% DISCOUNT OFF MSRP

ORDERING: ORDERS MAY BE PLACED BY E-MAIL OF FAX

DELIVERY TIME: 10 WORKING DAYS

F.O.B. DESTINATION

QUESTIONS: Contact Robert Lawson, Purchasing Agent @ (603) 271-3147 OR
robert.lawson@nh.gov

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

ORDERING PROCEDURE:

State agencies shall place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants shall utilize their own individually established ordering procedures.

DELIVERY TIME:

The Contractor shall be required to accomplish delivery of any item ordered under the contract within ten (10) working days from the placement of the order.

The use of a private carrier to make delivery **does not** relieve the Contractor from the responsibility of meeting the delivery requirement.

RETURNED GOODS:

The Contractor shall resolve all order and invoice discrepancies within ten business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. shall be picked up by the Contractor within ten business days of notification with no restocking or freight charges, and shall be replaced with specified products or the agency shall be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire shall be returned for full credit within fifteen days of receipt. Products shall be in re-saleable condition (original container, unused) and there shall be no restocking fee charged for these products. The using agency shall be responsible for any freight charges to return these items to the Contractor.

INVOICING:

Invoicing shall be done to the Agency Remit Account on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date delivered, and contract price. Invoicing for eligible participants shall be in accordance with their individual requirements.

WARRANTY REQUIREMENTS:

Contractor shall be required to warranty all of the equipment awarded to Contractor for a period of not less than the manufacturer's standard period of time, from the date the items are received, inspected and accepted by the State of New Hampshire. The warranty shall cover 100% of all parts, shipping, labor, travel, lodging and expenses.

MINIMUM ORDERS:

There shall be no minimum order whether in item quantity or dollar value associated with any contract resulting from this bid.