

STATE OF NEW HAMPSHIRE
DEPT. OF ADMINISTRATIVE SERVICES
DIV. OF PLANT AND PROPERTY MANAGEMENT
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
CONCORD, NEW HAMPSHIRE 03301

NOTICE OF CONTRACT

DATE: MARCH 19, 2015

CONTRACT: VEHICLE REPLACEMENT PARTS AND SUPPLIES
MASS TRANSPORTATION-VEHICLE PARTS AND SUPPLIES

COUNTIES: ALL COUNTIES

NIGP CODE: 055-0000

CONTRACT NO.: 8001698

CONTRACTOR:: SANEL AUTO PARTS CO. **VENDOR #** 154071
139 MANCHESTER STREET
CONCORD NH 03301

CONTACT PERSON: GARY BRUNELLE
Telephone No.: 1-800-572-1870
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E-mail: pricing@asasanel.com

EFFECTIVE FROM: April 1, 2015 through March 31, 2018
Not to exceed March 31, 2020

Questions: Alan Hofmann, Purchasing Manager
Phone: 603-271-2550
E-Mail: alan.hofmann@nh.gov

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

CONTRACT TERM:

The term of the contract shall be through March 31, 2018, a period of approximately 3 years to a maximum of 5 years. The contract may be extended for additional periods of time thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the Contractor and the Bureau of Purchase and Property, with the approval of the Commissioner of the Department of Administrative Services.

TERMINATION:

The State of New Hampshire shall have the right to terminate the purchase contract at any time by giving the Contractor a thirty (30) day written notice.

CONTRACT PRICES:

Contract prices must be in US dollars and must include delivery and all other costs required. Prices should result in prices that are no higher than those charged to the Contractor's best/preferred customer.

The DISCOUNTS shall remain firm for the entire term of the contract and any extension thereof and shall include delivery and all other charges. PRICE INCREASES ARE ACCEPTABLE AS THE LIST PRICE SCHEDULE CHANGES, BUT THE DISCOUNTS WILL REMAIN FIRM. The Contractor shall submit a list price schedule for all manufacturers that they are awarded a contract for within 30 days of the notification of the contract. The Bureau of Purchase and Property Contract Manager shall be notified of all price increases.

ORDERING PROCEDURE:

State agencies will place their orders by electronic order entry, by telephone, by e-mail, by facsimile or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

DELIVERY TIME:

The Contractor will be required to accomplish delivery as per the following:

Agencies may pick up at the Contractor's location during the Contractor's normal business hours

CONTRACTOR'S STANDARD STOCK ITEMS –AT THE STORE LOCATION:

Orders placed for in-stock inventory before 10:00 AM, shall be delivered the same day.

After 10:00 AM shall be the next business day morning.

CONTRACTOR'S STANDARD STOCK ITEMS – DISTRIBUTION CENTER: 1-2 BUSINESS DAYS

CONTRACTOR'S STANDARD STOCK ITEMS – FACTORY: 5 BUSINESS DAYS

DELIVERY TIME - SPECIAL ORDERS:

Special order items will have delivery or lead times expressed to contract users at time of order or inquiry. It will be the Contractor's responsibility to maintain communication with the "special order product" manufacturer to insure the special order item meets the stated delivery time. If the Contractor is notified by the manufacturer of an extended lead time over the original time quoted, the Contractor will contact the ordering contract user and advise of extended delays. At this point the contract user may approve the additional lead-time or cancel the special order without penalty or fees. All quoted or stated delivery times will be from the receipt of verbal, telephone, fax or e-mail orders.

OUT OF STOCK / BACKORDERS:

If a standard inventory item is out of stock, the Contractor is required to make every effort to supply the ordered item within the original delivery time frame. This effort would include checking other distribution branches or the factory for the requested product to expedite availability and delivery. Every effort will be made to have the item delivered or made available for pick-up within 3 days from original order date.

- The contract user may purchase items required from another source (for items offered under contract) if the Contractor is stocked out at that branch or location at time of order or visit.
- All contract users are allowed to cancel any standard inventory item on back-order status without penalties or fees by giving notice to the Contractor.
- It will be the responsibility of the Contractor to contact the ordering contract user as soon as possible when the back-ordered or "special order product" has been received and is available for pick-up or delivery.

The use of a private carrier to make delivery **does not** relieve the Contractor from the responsibility of meeting the delivery requirement.

ESTABLISHMENT OF ACCOUNTS:

Each State of New Hampshire agency must have its own individual customer account number. There will be instances where sub-sections of an agency will need their own individual customer account number. Should any State of New Hampshire agency place an order under the contract, the Contractor agrees to establish an account within three (3) working days from the date the order is placed. However, there must be no delay in any shipment; the agency must receive the items ordered in accordance with the delivery time required under the "Delivery Time" section of this contract, as if an account already exists for them.

RETURNED GOODS:

The Contractor must resolve all order and invoice discrepancies within five business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. must be picked up by the Contractor within five business days of notification with no restocking or freight charges, and must be replaced with specified products or the agency will be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire must be returned for full credit within fifteen days of receipt. Products must be in re-saleable condition (original container, unused) and there will be no restocking fee charged for these products. The using agency will be responsible for any freight charges to return these items to the Contractor.

INVOICING:

Invoicing shall be done to the Agency Remit Account on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date delivered, contract number and contract price. Invoicing for eligible participants will be in accordance with their individual requirements.

USAGE REPORTING:

If requested, the Contractor shall be required to submit a quarterly report for analysis to determine contract compliance.

- I. Contract number
- II. Utilizing agency
- III. All products purchased
- IV. Showing the manufacturer, item, part number, list price and the final cost after discount.

MINIMUM ORDERS: None

SANEL AUTO PARTS AND
AUTOMOTIVE SUPPLY ASSOCIATES

Store Operations-

Bobby Segal.....	129 Manchester St. 03301.....	(603)225-4000
Bellows Falls, VT.....	126 Rockingham St	(802)463-4572
Berlin, NH.....	179 Glen Ave	(603)752-6400
Brattleboro, VT.....	17 Noah's Lane	(802)257-7725
Claremont, NH.....	153 Pleasant St	(603)543-3155
Concord, NH.....	219 S. Main St.	(603)225-4100
Conway, NH.....	129 West Main St.	(603)447-5100
Cornish, ME.....	200 Maple St. Suite # 4	(207) 625-3268
Derry, NH.....	29 South Ave.	(603)432-9536
Dover, NH.....	900 Central Ave	(603)742-7600
Exeter, NH.....	128 Portsmouth Ave	(603)778-0536
Franklin, NH.....	522 Central St	(603)934-5650
Hillsboro, NH.....	80 Henniker St	(603)464-5504
Jaffrey, NH.....	46 Peterborough St	(603)532-4476
Keene, NH.....	38 Emerald St	(603)352-1550
Laconia, NH.....	359 S. Main St	(603)524-3300
Lancaster, NH.....	457 Main St. 03584	(603)788-2582
Manchester, NH- Dow St.	21 Dow St	(603)625-6921
Manchester, NH-Mast Rd.	678 Mast Rd	(603) 669-1295
Milford, NH.....	184 South St	(603)673-2308
Nashua, NH.....	2 Otterson St	(603)889-6669
Newport, NH.....	76 Sunapee St	(603)863-2840
Pittsfield, NH.....	11 Cram Ave	(603)435-6761
Plymouth, NH.....	17 Town West Rd	(603)536-2660
Portsmouth, NH.....	255 Vaughan St	(603)436-3834
Raymond, NH.....	65 Rt. 27, Business 101	(603)895-4000
Rochester, NH.....	132 South Main St	(603)332-5422
Rutland, NH.....	229 South Main St	(802)775-4329
Salem, NH.....	131 N. Broadway	(603)898-9762
St. Johnsbury, VT.....	250 Railroad St.	(802) 748-3471
Weare, NH.....	476 John Stark Hwy South	(603)529-2886
W. Lebanon, NH.....	98 Main St	(603)298-8759
Wolfeboro, NH.....	50 Lehner St	(603)569-1711

COUNTY	SANEL
COOS	X FOR THIS COUNTY ONLY
GRAFTON	X FOR THIS COUNTY ONLY
CARROLL	X FOR THIS COUNTY ONLY
SULLIVAN	X FOR THIS COUNTY ONLY
MERRIMACK	X FOR ALL COUNTIES
BELKNAP	X FOR THIS COUNTY ONLY
STRAFFORD	X FOR ALL COUNTIES
CHESHIRE	X FOR THIS COUNTY ONLY
HILLSBOROUGH	X FOR ALL COUNTIES
ROCKINGHAM	X FOR ALL COUNTIES

DISCOUNTS FOR PARTS THAT ARE NOT LISTED, USE THE BALANCE OF PRODUCT LINE DISCOUNT INDICATED.

YELLOW IS HIGHLIGHTED FOR ALL COUNTIES

ORANGE IS HIGHLIGHTED FOR ADDITIONAL MANUFACTURERS FOR THE COUNTIES LISTED

	SANEL AUTO	
AIR CONDITIONING	%	PRIVATE
	DISC	or MFG
FOUR SEASONS-NEW	61.7	P
ALTERNATORS / STARTERS		
BBB	70	P
BEARINGS		
SKF	63.75	P
BELTS / HOSES		
GATES	70.4	P
BLADES / ARMS		
ANCO	77.35	P
BRAKES- ROTORS/DRUMS		
KING	67.78	P
CENTRAL	68.75	P
PRIVATE LABEL	71.25	P
BRAKE SHOES AND PADS		
CENTRAL	68.75	P
PRIVATE LABEL	68.75	P
CAPS AND T-STATS		
PRIVATE LABEL	66.4	P
FUEL AND EMISSIONS		
SPECTRA	63.75	P
EXHAUST		
WALKER	69.5	P
GASKETS AND SEALS		
FEL PRO	63.75	P
HEATING / COOLING		
SPECTRA	63.75	P
IGNITION /ELECTRICAL		
BWD	65.12	P
LAMPS		
WAGNER	71.89	P

	SANEL AUTO	
	%	PRIVATE
	DISC	or MFG
SAFETY AND LIGHTING		
ECCO	66.25	P
SPARK PLUGS		
AUTOLITE	70.65	P
STEERING		
BBB	63.75	P
SUSPENSION		
MEVOTECH	63.75	P
WATER PUMPS		
GMB - NEW	65.63	P
CANDONE-REM	70.16	P
WIRE AND CABLE		
PRESTOLITE	66.88	P
AUTO & TRUCK ACCES		
& SUPPLIES NOT LISTED	60.00	
NATIONAL PRIVATE LABEL	65.00	