

STATE OF NEW HAMPSHIRE
Dept. of Administrative Services
Div. of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

DATE: March 11, 2016

NOTICE OF CONTRACT

COMMODITY: GROUND ROASTED COFFEE AND TEA

CONTRACT NO.: 8001780

NIGP: 393-4100

VENDOR: Interstate Gourmet Coffee Roasters, Inc. **VENDOR # :** 161674 B001
43 Norfolk Avenue
S. Easton, MA 02375

CONTACT PERSON(S): Michele Silva
Tel. No.: 508-238-8393
Tel. No.: 800-898-8393
Fax No.: 508-238-6835
E-Mail: cofroast@aol.com

EFFECTIVE FROM: JULY 1, 2015 **Through:** JUNE 30, 2018

TERMS: Net 30

DELIVERY TIME: The contractor will delivery any item ordered under the contract within seven (7) business days from the placement of the order.

F.O.B.: Destination

ORDERING: State agencies may place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: There is no minimum order required under this contract.

INVOICING & PAYMENTS: Invoicing will be done to the Agency Remit Account on the basis of each order completed. Invoices will clearly indicate the quantity, description, packaging, date delivered, and contract price. Invoicing for eligible participants will be in accordance with their individual requirements.

QUESTIONS: Matt Johnson at Matthew.Johnson@NH.Gov or call 603-271-3146

EQUIPMENT:
If needed, Contractor will provide each State of New Hampshire agency/institution delivery location with one new commercial six-gallon urn or one new commercial drip type at no cost to the State of New Hampshire. The equipment will operate on 120V. The equipment will be delivered to each of the delivery locations and will be set-up and made operational by the Contractor. The maintenance and repair of the equipment is the responsibility of the Contractor, who will maintain and repair all of this equipment without charge.

BALANCE OF PRODUCT LINE ITEMS:

The items in each category include the items most commonly purchased by State of New Hampshire agencies. During the term of contract, the state may purchase other items in relation to coffee and tea from the Contractor's balance of product line. All items ordered will include all shipping/charges.

PRODUCTS & PRICES:

Boston's Best Regular Urn Coffee	24-14 ounce bags per case	\$68.04/case
Boston's Best Decaffeinated Urn Coffee	24-13 ounce bags per case	\$76.64/case
Boston's Best Regular Drip Coffee	24-14 ounce bags per case	\$68.04/case
Boston's Best Regular Drip Coffee	144-1.7 ounce packs per case	\$52.79/case
Boston's Best Decaffeinated Drip Coffee	144-1.7 ounce packs per case	\$56.46/case
Boston's Best Regular Tea Bags	1000 bags per case	\$21.00/case
Bromley Decaffeinated Tea Bags	500 bags per case	\$21.00/case
Bunn Urn filters, 18" X 6", 3 gallon	250 per pack	\$11.00/case
Bunn Urn filters, 21" X 9", 6 gallon	250 per pack	\$13.00/case
Bunn Drip Coffee filters, 8 oz.	1000 per pack	No Charge