

**STATE OF NEW HAMPSHIRE
Dept. of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301**

Date: 8/10/15

NOTICE OF CONTRACT

COMMODITY: SCRAP TIRE RECYCLING

CONTRACT NO.: 8001843

NIGP: 926-7781

CONTRACTOR: J. P. ROUTHIER AND SONS RECYCLING CORP. VENDOR #: 267679
256 AYER ROAD
LITTLETON, MA. 01460

CONTACT PERSON: JESSICA FIGUEROA

TELEPHONE: 978-772-4251

FACSIMILE : 978-772-5528

E-MAIL : jessica@jprouthier.com

EFFECTIVE FROM: AUGUST 12, 2015 through MAY 31, 2017

TERMS: Net 30

MINIMUM ORDERS: There is no minimum order required under this contract.

ELIGIBLE PARTICIPANTS: Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate at their discretion. In doing so, they are entitled to the prices established under the contract(s). However, they are responsible for their association with the Contractor. The State of New Hampshire assumes no liability of any kind between the Contractor and any of these entities.

QUESTIONS:

Direct any questions to:
Alan Hofmann, Purchasing Manager
Telephone: 603-271-2550
E-mail: alan.hofmann@nh.gov
Facsimile: 603-271-7564

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
SCRAP TIRE RECYCLING
EXHIBIT A
SCOPE OF SERVICES

The purpose of this Contract is to provide all labor, tools, transportation, materials, equipment and permits as necessary to provide the required level of services as described herein. The scope of services shall include Scrap Tire Recycling Services, at the locations and other agencies/locations as needed for the entire State of New Hampshire.

The Contractor will work on an on-call basis with the State and will be available to provide work schedules to the State within three (3) business days of the request and to conduct Scrap Tire Recycling services within five (5) business days of the request.

All services performed under this Contract shall be performed between the hours of 8:00 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State Agency. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State may require a ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The Contractor agrees that any damage or injury to buildings, materials, equipment or to other property during the performance of this service will be repaired at their own expense.

The State shall require correction of defective work or damages to any part of the building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall place in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work deemed to be contrary to the public interest or inconsistent with the best interest of security.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor's personnel shall be allowed only in areas where work is being performed. The use of State telephones is prohibited.

EXHIBIT B**CONTRACT PRICE**

The Contractor hereby agrees to provide Scrap Tire Recycling services in complete compliance with the terms and conditions specified in Exhibit A for an amount up to and not to exceed a price of \$50,000.00; this figure shall not be considered a guaranteed or minimum figure, however it shall be considered a maximum figure from the effective date of through the expiration date set as May 31, 2017.

PRICING**ALL COUNTIES**

	J.P. Routhier
	UNIT \$
PASSENGER	
1-10 TIRES	1.50
11 OR MORE	1.50
TIRE IN RIM	1.50
PER LB.FOR PIECES	0.00
LIGHT TRUCK	
1-10 TIRES	2.00
11 OR MORE	2.00
TIRE IN RIM	2.00
PER LB. FOR PIECES	0.00
HEAVY TRUCK	
1-10 TIRES	10.00
11 OR MORE	10.00
PER LB. FOR PIECES	0.00
OTR-HEAVY EQUIP	
1-10 TIRES	25.00

INVOICE

Itemized invoices shall be submitted after the completion of the job/services and shall include a brief description of the work done along with the location of work.

Contractor shall be paid within 30 days after receipt of properly documented invoice and acceptance of the work to the State's satisfaction.

The invoice shall be sent to:

STATE OF NEW HAMPSHIRE
 ADMINISTRATIVE SERVICES
 FIXED AND MOBILE ASSETS
 RECYCLING PROGRAM
 25 CAPITOL STREET, ROOM 113A
 CONCORD NH 03301

The Recycling Program process all invoices related to recycled materials and needs to confirm that the materials are in fact picked up for recycling. The bill of lading helps ensure that the materials we are billed for match the materials your agency recycled.

Please forward all invoices and bill of lading to:

Recycling Program recycling@nh.gov or 25 Capitol Street, Room 113A, Concord, NH