

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

NOTICE OF CONTRACT

COMMODITY: **FULL SYNTHETIC MOTOR OILS & LUBRICANTS**
MOBIL 1 COMPREHENSIVE OIL MANAGEMENT PROGRAM

CONTRACT NUMBER: 8001916

NIGP CODE: 405-3900

CONTRACTOR: **NOCO Distribution LLC** **Vendor No.: 218596**

Contact: Mary McGovern
Phone: 800-500-6626 or 716-614-1330
Fax: 716-874-7032
Email: MMcGovern@noco.com

CONTRACT PERIOD: **NOVEMBER 1, 2015 THROUGH OCTOBER 31, 2018**

ORDERING: Orders are to be placed directly with the Contractor. State agencies will place their orders by electronic order entry, telephone, e-mail, fax, or they may establish a standard delivery order. Agencies will be responsible for establishing proper identification for individuals authorized to use this contract. The contract number must be shown on all documents.

Prices quoted are available to all political sub-divisions of the state of New Hampshire and those agencies covered by RSA 21-I:17. Eligible participants will utilize their own individually established ordering procedures.

DELIVERY: Ten (10) working days from the receipt of order. The use of a private carrier to make delivery does not relieve the successful Vendor from the responsibility of meeting the delivery requirement.

F.O.B.: DESTINATION

QUESTIONS: Danielle Ruest, Purchasing Agent
(E) Danielle.Ruest@nh.gov (P) 603-271-2201 x227

PACKING LIST: Packing lists/delivery tickets will be done on the basis of each order completed. Packing lists/delivery tickets shall clearly indicate the quantity, description, packaging, date of delivery, contract price and contract number.

DRUM DEPOSIT: None

RESTOCKING FEE: Return authorizations and credits will be provided without penalty for all items listed in the current product list that are unused, unopened and undamaged for a period of six (6) months form date of purchase.

CONTRACT PRICE, RATES and PAYMENT TERMS:

INVOICING: Invoicing shall be done on the basis of each delivery. Contractor shall render separate invoices for each sale or delivery to the State department or agency to which sale is made. Invoices shall clearly indicate the quantity delivered, date of delivery, contract number, delivery location and contract price including all State/Federal taxes and fees. The charges levied against applicable items to support the used oil disposal fee will be shown as a separate line item on the invoice and added to the total due. If applicable, invoices for products delivered in returnable drums must show a cross reference to the invoice number under which the drum deposits charge will be billed.

PAYMENTS: Payments shall be made via ACH. For more information, use the following link for State Treasury: <http://www.nh.gov/treasury/Divisions/DocsForms/Tforms.htm?inc=P>

PRODUCTS:

Product	Size	Description	Item #	Unit Price
Gasoline Engine Motor Oils	55 GAL Drum	O-W-20-AFE	102488	\$1,062.50/DRUM
Gasoline Engine Motor Oils	55 GAL Drum	O-W-30-AFE	101125	\$1,062.50/DRUM
Gasoline Engine Motor Oils	6 QT Case	O-W-20-AFE	105891	\$33.93/CASE
Gasoline Engine Motor Oils	6 QT Case	O-W-30-AFE	112746	\$33.93/CASE
Diesel Engine Motor Oils	4/1 GAL Case	5-W-40-TURBO	112825	\$90.32/CASE
Diesel Engine Motor Oils	55 GAL Drum	5-W-40-TURBO	103636	\$1,568.72/DRUM

MANUFACTURER CONTACTS:

PROGRAM PARTICIPATION: Maria Pena - ACCOUNT REPRESENTATIVE
TEL: 857-321-1659
EMAIL: maria.a.pena@exxonmobil.com

OIL MANUFACTURER CONTACT: Maria Pena - TECHNICAL SUPPORT
TEL: 857-321-1659
AVAILABILITY: 9:00AM – 5:00 PM
EMAIL: maria.a.pena@exxonmobil.com

OIL MANUFACTURER CONTACT: Roger Hood - FIELD TEST COORDINATOR
TEL: 609-970-1961
AVAILABILITY: 9:00AM – 5:00 PM
EMAIL: roger.c.hood@exxonmobil.com

OIL MANUFACTURER CONTACT: TECH SUPPORT
TEL: 800-662-4525
AVAILABILITY: 7/24/365