

STATE OF NEW HAMPSHIRE
Dept. of Administrative Services
Div. of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: March 1, 2016

NOTICE OF CONTRACT

COMMODITY: BUILDING MATERIALS & HARDWARE

CONTRACT NO.: 8001978

NIGP: 450-0000

VENDOR: CARON BUILDING CENTER **VENDOR #:**154982
39 UNION STREET
BERLIN, NH 03510

CONTACT INFORMATION: EMAIL: JEANNINE@CARON-BUILDING.COM
PH: 603-752-1500
FAX: 603-752-3155

EFFECTIVE FROM: MARCH 1, 2016 **Through:** FEBRUARY 28, 2019

TERMS: Net 30 Days if using ACH*. If using Procurement Card (P-Card), card will be charged upon delivery/shipment.

PAYMENT: Payments shall be made via ACH*. Use the following link to enroll with the State Treasury: <http://www.nh.gov/treasury/Divisions/DocsForms/Tforms.htm?inc=P>

*If the agency is enrolled in the P-Card program, payments shall be made via P-Card.

PRICING: **DISCOUNT OFF RETAIL PRICING: UP TO 10 %**

PICK UP/DELIVERY: Agency may pickup supplies at vendor's place of business or vendor may deliver at no additional charge.

ORDERING: Each agency shall place their orders directly to the vendor. Agencies and vendors will be responsible for establishing proper identification for individuals authorized to use this contract. Contract number must be shown on all documents.

PURCHASE LIMITS: Purchases over \$5,000.00 shall require a requisition to the Bureau of Purchase and Property.

INVOICING: Invoicing will be done on the basis of each order completed. Invoices will clearly indicate quantities, descriptions, pricing, date of pickup/delivery and contract number

QUESTIONS: Katie Daley, Purchasing Agent
(P): 271-3135
(E): Kathleen.Daley@NH.gov