

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
Concord, New Hampshire 03301

DATE: 9/16/16

NOTICE OF CONTRACT

CONTRACT: SPREADER PARTS – COMPU-SPREAD
CONTRACT NO.: 8002076
NIGP CODE: 765-6655
CONTRACTOR: H. P. FAIRFIELD Code #: 175087
94 SHEEP DAVIS ROAD
PEMBROKE NH 03275
TELEPHONE: 603-225-9576
FACSIMILE: 603-228-5246
E-MAIL: shawshattuck@hpfairfield.com
CONTACT PERSON: SHAWN SHATTUCK
EFFECTIVE FROM: October 1, 2016 through SEPTEMBER 30, 2018
TERMS: NET 30 DAYS

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

ORDERING PROCEDURE:

State agencies will place their orders by Electronic order entry, E-mail, Facsimile, at the Contractor's location or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

DELIVERY TIME:

Contractor shall be required to stock the listed parts in this Contract and deliver the items according to the following schedule. FOR DEPARTMENT OF TRANSPORTATION ONLY

STOCK ITEMS: Delivery will be required of any stock items ordered under the contract as follows: If an order is placed for stock items before 10 AM, they shall be delivered the next business day before 12:00 PM. Orders placed after 10 AM will be delivered within two business days BEFORE 12:00 PM. Balance of product line items ordered under the contract shall be delivered within **three (3) business days** (**EXCEPT FOR FACTORY BACK ORDERS**) from the receipt of the order.

DELIVERY TIME- ALL ELIGIBLE PARTICIPANTS

ALL STATE AGENCIES MAY PICK-UP ITEMS AT THE CONTRACTORS LOCATION USING THE CONTRACT PRICING SCHEDULE AND DISCOUNTS. DELIVERY SHALL BE FREE OF CHARGE WITHIN THREE (3) BUSINESS DAYS FROM THE RECEIPT OF THE ORDER WITH A \$300.00 MINIMUM ORDER.

WARRANTY REQUIREMENTS:

Contractor shall be required to warranty all of the equipment for a period of not less than the manufacturer's standard period of time. **Starting from the date the items are installed and put in service and extending six (6) months after the term of agreement has expired.**

The warranty shall cover 100% of all parts, shipping, labor, travel, lodging and expenses.

TERMINATION:

The State of New Hampshire shall have the right to terminate the purchase contract at any time by giving the Contractor a thirty (30) day written notice.

INVOICING:

Invoicing shall be done to the Agency Remit Account on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date delivered, contract number and contract price

PAYMENT:

Payment method (P-Card or ACH)

Payments shall be made via ACH or Procurement Card (P-Card = Visa Credit Card). Use the following link to enroll with the State Treasury for ACH payments: <http://www.nh.gov/treasury/forms-publications/index.htm>

ACH YES X

OR

PROCUREMENT CARD YES X

Eligible participants will negotiate their own payment methods with Contractor.

CONTRACTOR PRICES:

The prices shall remain firm for the entire term of the contract and any extension thereof and shall include delivery and all other charges.

The Contractor will not be allowed to require any other type of order, nor will the Contractor be allowed to require the filling out or signing of any other document by State of New Hampshire personnel.

<u>PART #</u>	<u>DESCRIPTION</u>	<u>DELIVERED PRICES</u>	<u>UNIT</u>
102272	30" EXT CABLE	\$ 78.71	
R987376747	CS550 CONTROL MODULE	\$ 2,336.49	
R902098200	CS550 MICRO CONTROLLER	\$ 567.76	
R987376740	CS550 MAIN WIRING KIT	\$ 1083.33	
224285	CS440 MICRO CONTROLLER	\$ 1,250.14	
253178	MAIN WIRING KIT (CS440)	\$ 883.47	
016503	APPLICATION SENSOR	\$ 221.97	
116032	CABLE CAP (MALE)	\$ 24.76	
116090	CABLE CAP (FEMALE)	\$ 22.99	
128382	CABLE REPAIR KIT (MALE)	\$ 7.08	
128217	CABLE REPAIR KIT (FEMALE)	\$ 7.08	

OPTION:

**ONE FIRM DISCOUNT FOR BALANCE OF PRODUCT LINE FROM
THE COMPU SPREAD LIST PRICE SCHEDULE**

DISCOUNT 10 %

QUESTIONS:

Alan Hofmann
Purchasing Manager
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