STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
DIVISION OF PLANT AND PROPERTY MANAGEMENT
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
CONCORD, NEW HAMPSHIRE 03301

DATE: 10/19/16

COMMODITY:	UNDERGROUND STORAGE TANK TESTING
CONTRACT #:	8002092
COMMODITY CODE:	926-9100
VENDOR:	SPILLER TANK SERVICES 51 SILKWOOD AVENUE D2 BELMONT NH 03220
VENDOR ID#	207308 B001
CONTRACT MANAGER:	JAMES SPILLER
TELEPHONE:	603-669-8363
FACSIMILE:	603-737-0288
E-MAIL:	jim@ttsne.com
EFFECTIVE FROM:	NOVEMBER 1, 2016 THROUGH OCTOBER 31, 2018

Questions: Alan Hofmann, Purchasing Manager
Phone: 603-271-2550
Fax: 603-271-7564
E-Mail: alan.hofmann@nh.gov

5 CONTRACT ADMINISTRATION

5.1 CONTRACTOR CONTRACT MANAGER

Company Name:	Spiller Tank Services, LLC.
Contract Manager:	James Spiller
Address:	51 Silkwood Avenue D2 Belmont NH 03220
Telephone:	603-669-8363
Facsimile:	603-737-0288
E-mail:	jim@ttsne.com

5.2 STATE CONTRACT MANAGER

Contract Manager:	Alan Hofmann
Title:	Purchasing Manager
Address:	25 Capitol Street State House Annex, Room 102 Concord, New Hampshire 03301
Telephone:	603-271-2550
Facsimile:	603-271-2700
Email:	alan.hofmann@nh.gov

6.0 SCOPE OF SERVICES:

The purpose of this contract is to provide all labor, tools, transportation, materials, equipment and permits as necessary to provide the required level of services as described herein.

All services performed under this Contract shall be performed between the hours of 7:30 A.M. and 4:00 P.M unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State requires ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

The Contractor will work on an on-call basis and will be available to provide work schedules to the State within five (5) business days of the request and, test equipment as outlined in Sections 02101 through 02104 within fifteen (15) business days of the request.

All work performed under this contract shall be conducted in accordance with the New Hampshire Department of Environmental Services (NHDES) Underground Storage Tank Facilities Env-Or 400, NHDES Recovery of Gasoline Vapors Env-Or 500, and other applicable Federal and State regulations (or latest versions). All tasks described herein shall be completed by International Code Council (ICC) certified testers, as appropriate. The Contractor shall provide a list of all certifications and certified personnel (name, ICC #, etc.) intended to work under this contract for approval by the State. Only personnel on the State approved list can perform work under this contract. New personnel and subcontractors can be added to the approved list only with prior approval by the State.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.

The Contractor shall submit to the State a written health and safety program manual within 21 days of the award of this contract. This program manual shall include, but not necessarily limited to, company safety policies, safe work practices, emergency procedures and contact information, standard forms and checklists, and recent company safety statistics. These statistics shall include the Contractor's most recent Experience Modification Rate (EMR) and Total Recordable Incident Rate (TRIR)

If the Contractor's reported EMR or TRIR are significantly higher than industry averages, the State reserves the

right to require the Contractor to submit additional safety information or put additional safety procedures in place while working on State projects.

In addition, the Contractor shall prepare a project specific site Health and Safety Plan (HASP). When applicable, the HASP shall be prepared in accordance with OSHA requirements. The plan shall include all State site specific safety policies and procedures. All Contractor site personnel will be required to read and sign the HASP. The plan shall include, but not be limited to, the following:

All applicable safety rules and regulations; Site and task specific emergency procedures; and the use of equipment and procedures for testing to ensure a vapor-free working environment.

The Contractor shall conduct and document daily safety meetings. Safety rules may not cover every job situation. Good judgment by the Contractor will dictate any additional precautions necessary.

The Contractor shall be knowledgeable in the mechanical and electrical operation of fuel transfer and dispensing equipment and be responsible for taking appropriate safety precautions before beginning any work on fuel systems, including but not limited to, the following fire code requirements:

Shut off all electrical power to dispensing devices, the pump serving the dispenser, and to all associated control circuits at the main electrical disconnect;
Close the emergency shutoff valve for the product line below the dispenser;
Relieve pressure on the dispenser by depressing the nozzle trigger and emptying residual hose contents into a safety container; and
Prevent all vehicle traffic and unauthorized persons from coming within 20 feet of the dispensing device(s).

The Contractor shall provide, erect, and maintain all necessary barricades for safety and protection of pedestrian and vehicular traffic during construction involving excavations, holes, electrical equipment, pumps, piping, tanks, etc.

WASTE REMOVAL (RESIDUAL FUELS AND SLUDGE)
The Contractor shall be responsible for the removal of any waste products generated during the testing process, in accordance with State and Federal regulations. The Contractor shall contact the State Agency to discuss waste disposal options should any residual fuels or sludge be generated as part of work. No waste fuel shall be disposed of until a determination has been made regarding the appropriate disposal method.

CLOSE-OUT DOCUMENTATION
The following documents are to be forwarded to the State Agency within 21 calendar days from the time of project/work order completion. If the documents are not received in this time period, the Contractor could be considered in default.

General reporting requirements as specified in Sections 02101 through 02103 which includes the submission of written test results or work summaries signed/certified by the technician for any work requiring a test.

SECTION 02101

ANNUAL LEAK MONITORING TESTING

PART 1 GENERAL
1.1 SECTION INCLUDES
A. Description
B. Testing Specifications
C. Reporting
D. Site Testing

1.2 DESCRIPTION
This section provides standard specifications and protocols for conducting annual leak monitor testing for underground storage tank (UST) systems with secondary containment.

1.3 TESTING SPECIFICATIONS
New Hampshire Department of Environmental Services (NHDES) *Underground Storage Tank Facilities Env-Or 400* requires that all UST leak monitoring equipment be tested annually. Leak monitor testing at State of New Hampshire (the "State") tank facilities shall be conducted in accordance with Env-Or 406.20 and manufacturer's recommendations. All testers shall be properly trained and manufacturer certified to conduct

testing and must verify that the leak monitoring equipment is functioning in accordance with the original design function and within manufacturer's requirements.

Annual leak monitor tests shall verify, at a minimum, the following conditions:

- Leak monitor console assignments are correctly programmed and labeled. Included shall be verification that the NHDES required sensor or probe legend is posted at the monitoring console and correct;
- Tank and piping sensors or probes are present and positioned in accordance with manufacturer's requirements;
- Brine level in the interstitial space is within the manufacturer's operating range (if applicable);
- All secondary containment is free of debris, water and regulated substance;
- All sensors or probes are in good condition, inspected, manually tested, confirmed operational;
- Audible alarms are present and operational;
- Visual alarms are present and operational. Where installed, the proper operation of remote annunciator strobe lights shall be verified;
- Verify that the communication system, for example a modem, is operational for leak monitoring systems and will relay alarms to appropriate personnel and/or remote location(s) (if applicable);
- All secondary containment is continuously monitored (if applicable).

1.4 REPORTING

The contractor shall submit the qualifications of the technicians performing the leak monitor testing within 3 days of an authorization to proceed and in all cases before beginning any work.

Annual leak monitoring test results for State UST systems shall be reported on either NHDES' *Annual Leak Monitoring and Overfill Protection Test Form for Underground or Aboveground Storage Tank Systems, Annual Automatic Tank Gauge (ATG) Test Form for Underground Storage Tank Systems without Secondary Containment* (both available on the NHDES' website), or another representative form that includes the information required by Env-Or 406.13. The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES's One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 400.
Any testing that results in the finding of an "Unusual Operating Condition" as defined in Env-Or 402.59, shall be reported to the State Agency by e-mail and telephone within 12 hours of discovery.

SECTION 02102

OVERFILL PREVENTION DEVICE TESTING

PART 1 GENERAL

1.1 SECTION INCLUDES
A. Description
B. Testing Specifications
C. Reporting
D. Site Testing

1.2 DESCRIPTION

This section provides standard specifications and protocols for conducting overfill prevention device testing for underground storage tank (UST) systems.

1.3 TESTING SPECIFICATIONS

New Hampshire Department of Environmental Services (NHDES) *Underground Storage Tank Facilities Env-Or 400* requires that all UST overfill prevention devices be tested triennially. Overfill prevention device testing at State of New Hampshire (the "State") tank facilities shall be conducted in accordance with Env-Or 406.18 and manufacturer's recommendations. All testers shall be properly trained and manufacturer certified to conduct testing and must verify that the overfill prevention device is functioning in accordance with the original design function and within manufacturer's requirements.

Overfill prevention device tests shall verify, at a minimum, the following conditions:

- Overfill model number and manufacturer's name;
- Test results;
- The overfill console, if equipped, is correctly programmed and labeled;
- The overfill device tank sensor is positioned in accordance with the activation height requirements of Env-Or 405.06(c) and manufacturer's requirements;
- The overfill device sensor was visually inspected and confirmed operational by manually simulating an overfill condition per state's and manufacture's requirements;
- The audible alarm, if equipped, is operational and can be heard by delivery person; and
- The visual alarm, if equipped, is operational and can be seen by delivery person.

1.4 REPORTING

The contractor shall submit the qualifications of the technicians performing the leak monitor testing within 3 days of an authorization to proceed and in all cases before beginning any work.

Overfill prevention device test results for State UST systems shall be reported on a NHDES' form still in development (should be available on the NHDES' website shortly), or another representative form that includes the information required by Env-Or 406.13. The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 400.

Any testing that results in the finding of an "Unusual Operating Condition" as defined in Env-Or 402.59, shall be reported to the State Agency by e-mail and telephone within 12 hours of discovery.

SECTION 02103

TIGHTNESS TESTING AND REPORTING

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Description
B. General Tightness Testing Specifications
C. Tank Tightness Testing Specifications
D. Piping Tightness Testing Specifications
E. Sump Tightness Testing Specifications
F. Spill Containment Integrity Testing Specifications
G. Reporting

1.2 DESCRIPTION

This section provides standard specifications and protocols for tightness testing underground storage tanks (USTs), piping, sumps, and spill containment at State of New Hampshire (the "State") facilities. Tightness testing activities included in this section shall include all labor and materials required to conduct a complete tightness test and preparation of State required reporting documentation.

1.3 GENERAL TIGHTNESS TESTING SPECIFICATIONS

Specific NHDES citations for tightness testing listed in 02103-1.4 thru 02103-1.7 shall apply to the test required until an unusual operating condition appears and/or is detected or a failed tightness test result, then any further testing shall be done in accordance with this section. Tightness testing for a UST system or system component(s) shall be in accordance with New Hampshire Department of Environmental Services (NHDES) *Underground Storage Tank Facilities Env-Or 406.11* thru *Env-Or 406.13*, and manufacturer's requirements. A failed tightness test result requires the Contractor to follow *Env-Or 406.14* and perform the proper notifications.

1.4 TANK TIGHTNESS TESTING SPECIFICATIONS

The Contractor shall conduct tank tightness testing in accordance with New Hampshire Department of Environmental Services (NHDES) *Underground Storage Tank Facilities Env-Or 406.24* and manufacturer's requirements, or other approved test method. Tank tightness testing shall be conducted by a manufacturer certified technician in accordance with State regulations. The Contractor shall maintain current certifications and shall supply the State with copies of manufacturer certifications upon award of this contract.

Prior to conducting tank tightness testing, the Contractor shall isolate the tank from all system piping. Tank tightness tests shall be capable of detecting a system leak rate of at least 0.10 gallon per hour with a probability of detection of 0.95 and a probability of false alarm of 0.05. A test result of 0.10 gallon per hour or greater shall indicate a tank tightness test failure. In the event that a tank fails tightness testing, the Contractor shall notify the State Agency immediately.

The Contractor shall use the following recommended testing protocols, unless alternative protocols are approved by the State:

- Unleaded Gasoline – the pressure decay test is acceptable as specified in Env-Or 504.10(a)(2) and Env-Or 504.10(b)
- Diesel - shall use a test method as specified in Env-Or 406.11, an Estabrook tightness test is recommended

1.5 PIPING TIGHTNESS TESTING SPECIFICATIONS

The Contractor shall conduct piping tightness testing in accordance with NHDES *Underground Storage Tank Facilities Env-Or 405.11* and manufacturer's requirements, or other approved test method. Piping tightness testing shall be conducted by a manufacturer certified technician in accordance with State regulations. The Contractor shall maintain current certifications and shall supply the State Agency with copies of manufacturer certifications upon award of this contract.

1.5 PIPING TIGHTNESS TESTING SPECIFICATIONS-continued

Prior to conducting piping tightness testing, the Contractor shall isolate the piping from the tank and, if applicable, the dispensers. Piping tightness tests shall be capable of detecting a system leak rate of at least 0.10 gallon per hour at 1.5 times the operating pressure. Piping tightness testing shall be conducted with a probability of leak detection of 0.95 and a probability of false alarm of 0.05. A test result of 0.10 gallon per hour or greater shall indicate a piping tightness test failure. In the event that a piping line fails tightness testing, the Contractor shall notify the State Agency immediately.

1.6 SUMP TIGHTNESS TESTING SPECIFICATIONS

The Contractor shall conduct sump tightness testing in accordance with NHDES *Underground Storage Tank Facilities Env-Or 406.11* thru *Env-Or 406.13* and manufacturer's requirements, or other approved test method. Sump tightness testing shall be conducted by a certified tank installer in accordance with State regulations. The Contractor shall maintain current tank installer certifications and shall supply the State with copies of the certifications upon award of this contract.

a. When conducting a hydrostatic sump tightness test, the Contractor shall fill the sump with an approved testing liquid to a level that is within 1 inch of the top of the sump. The Contractor shall record liquid level measurements in accordance with manufacturer's recommendations for a minimum of three (3) hours. Piping sumps shall be tested without the sensors being submerged for an extended period of time. A loss of any amount of liquid from the sump during the test shall be considered a tightness failure. In the event that a tank sump fails hydrostatic tightness testing, the Contractor shall notify the State Agency immediately.

b. When conducting a vacuum sump tightness test, the Contractor shall clean inside of sump and ensure it is completely dry, ensure manway lid connection is tight and all pipework is sealed. If the chamber is bolted to a tank up-stand, ensure the bolts are tightened to the correct torque. Sumps shall be tested to manufactures' specifications for vacuum testing. All sumps actively in use (product in the tank and the site is pumping fuel) shall be vented for a minimum of ten (10) minutes before the vacuum test can begin. A loss of any amount of vacuum from the sump and/or vacuum monitoring equipment indicates a test failure during the test; it shall be considered a tightness failure. In the event that a tank sump fails vacuum tightness testing, the Contractor shall notify the State Agency immediately.

1.7 SPILL CONTAINMENT INTEGRITY TESTING SPECIFICATIONS

The Contractor shall conduct spill containment integrity tightness testing for all spill containment equipment without secondary containment and leak monitoring in accordance with NHDES *Underground Storage Tank Facilities Env-Or 406.19,* and manufacturer's requirements, or other approved test method. Spill containment integrity testing shall be conducted by a certified tank installer in accordance with State regulations. The Contractor shall maintain current tank installer certifications and shall supply the State with copies of the certifications upon award of this contract.

When conducting a spill containment integrity test, the Contractor shall fill the spill containment/bucket with an approved testing liquid to a level that is to the top of the spill bucket. The Contractor shall record liquid level measurements in accordance with manufacturer's recommendations for a minimum of one (1) hour. A loss of any amount of liquid from the spill bucket during the test shall be considered an integrity failure.

1.8 REPORTING

The contractor shall submit the qualifications of the technicians performing the leak monitor testing within 3 days of an authorization to proceed and in all cases before beginning any work.

a. GENERAL

The Contractor shall provide the State with results/testing documentation no later than 15 days after the test was conducted. Testing reports shall be prepared in accordance with Env-Or 406.13 and shall include at a minimum the following:

- Facility name, location, and registration number;
- Test type and tanks or systems tested;
- Testing procedures and duration time;
- Copies of field technician's testing records;
- Testing completion date and time; and
- Test results signed by the certified technician that performed the work.

b. TANK TIGHTNESS TESTING

Tank tightness test results for State UST systems shall be reported on a NHDES' *Tank and Piping Tightness Testing Form for AST and UST Systems*, or another representative form that includes the information required by Env-Or 406.13. The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 400.

c. PIPING TIGHTNESS TESTING

Piping tightness test results for State UST systems shall be reported on a NHDES' *Tank and Piping Tightness Testing Form for AST and UST Systems*, or another representative form that includes the information required by Env-Or 406.13. The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 400.

d. SUMP TIGHTNESS TESTING

Sump tightness test results for State UST systems shall be reported on a NHDES' form still in development (should be available on the NHDES' website shortly), or another representative form that includes the information required by Env-Or 406.19(d) & (e). The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 400.

e. SPILL CONTAINMENT INTEGRITY TESTING

Spill containment integrity tightness test results for State UST systems shall be reported on a NHDES' form still in development (should be available on the NHDES' website shortly), or another representative form that includes the information required by Env-Or 406.19(d) & (e). The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system

tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 400.

Any testing that results in the finding of an "Unusual Operating Condition" as defined in Env-Or 402.59, shall be reported to the State Agency by e-mail and telephone within 12 hours of discovery. Examples of unusual operating conditions (Env-Or 406.10(b)) shall include, but are not limited to:

- Erratic behavior of dispensing equipment, the stage I system or stage II system, or overfill protection equipment;
- Water gain or loss in a tank, sump, or system component that might indicate a problem with system tightness;
- A monitoring system indicates that a leak might have occurred;
- Petroleum vapors or vapors of a hazardous substance are detected near the UST system;
- The UST vent stack is bent or angled from the vertical position;
- Visual evidence of system component deterioration is present;
- The UST system is overfilled; and
- Any other evidence that a UST system is not liquid or vapor tight.

SECTION 02104

STAGE I AND STAGE II INSPECTION AND TESTING

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Description
B. Inspection Specifications
C. Testing Specifications
D. Reporting

1.2 DESCRIPTION

This section provides standard specifications and protocols for conducting Stage I and decommissioned Stage II site inspections and testing for underground storage tank (UST) systems.

1.3 ANNUAL STAGE I MAINTENANCE INSPECTION

New Hampshire Department of Environmental Services (NHDES) *Recovery of Gasoline Vapors Env-Or 500* requires that all Stage I equipment be inspected annually. Stage I inspections at State of New Hampshire (the "State") tank facilities shall be conducted in accordance with Env-Or 504.06 and manufacturer's recommendations. All inspectors shall be properly trained in Stage I systems and must verify that the vapor recovery equipment is functioning in accordance with the original design function and within manufacturer's requirements.

1.4 STAGE I TESTING SPECIFICATIONS

NHDES *Recovery of Gasoline Vapors Env-Or 500* requires that all Stage I equipment must be tested when two (2) monthly maintenance inspections have not been completed, the annual maintenance inspection has not been completed or the Stage I system is not operating properly. Stage I testing at State tank facilities shall be conducted in accordance with Env-Or 504.07 & Env-Or 504.08 and manufacturer's recommendations. All testers shall be certified to perform the tests on Stage I systems and must verify that the vapor recovery equipment is functioning in accordance with the original design function and within manufacturer's requirements. The Contractor shall coordinate a schedule with the requesting Agency, such that the Agency notify NHDES in writing at least 7 working days prior to performing the test of the planned test date, test time.

1.5 PRESSURE DECAY AND PRESSURE/VACUUM VENT CAP TESTING

NHDES Recovery of Gasoline Vapors Env-Or 500 requires that all decommissioned Stage II sites must continue to comply with the pressure decay and PV vent cap pressure and vacuum testing requirements of Env-Or 505.10 through Env-Or 505.12 for all equipment that remains in place. Pressure decay and pressure/vacuum vent cap testing at State tank facilities shall be conducted in accordance with Env-Or 504.09 & Env-Or 504.10 and manufacturer's recommendations. All testers shall be certified to perform the tests on Stage II systems and must verify that the vapor recovery equipment is functioning in accordance with the original design function and within manufacturer's requirements. The Contractor shall coordinate a schedule with the requesting Agency, such that the Agency notify NHDES in writing at least 7 working days prior to performing the test of the planned test date, test time.

1.6 REPORTING

a. ANNUAL STAGE I MAINTENANCE INSPECTION

Stage I inspection results for State vapor recovery systems shall be reported on NHDES' *Yearly Maintenance Inspections of Vapor Recovery System for AST/UST Gasoline Dispensing Facilities* as appropriate (form is available on the NHDES' website), or another representative form that includes the information. The form shall be completed in its entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State Agency shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the inspection(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 500.

b. STAGE I TESTING

Stage I testing results for State UST systems shall be reported on a representative form that includes the information required by Env-Or 506.03(a-d) and the results of the test. The form shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 500.

c. PRESSURE/VACUUM VENT CAP TESTING

Piping tightness test results for State UST systems shall be reported on a NHDES' *Stage II - System Testing Documentation Form*, or another representative form. The forms shall be completed in their entirety and ready for submittal to the NHDES. The Contractor shall confirm that the tank numbers reported on these forms are in agreement with the active tank numbers as they are recorded in NHDES' One Stop Data and Information System (accessible through NHDES' website). The State shall be provided with two (2) forms signed by the certified technician that performed the work per system tested within 15 days of the date of the test(s). The State will submit all forms to the NHDES within 30 days of the date of the tests(s) per Env-Or 500.

Any testing that results in the finding of an "Unusual Operating Condition" as defined in Env-Or 402.59, shall be reported to the State Agency by e-mail and telephone within 12 hours of discovery.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
CONTRACT – SERVICES – UNGERGROUND STORAGE TANK TESTING

EXHIBIT B

Contract value not to exceed $200,000.00

PERFORMING SERVICES:
The Contractor will perform all services according to the requirements and specifications of this Contract. ALL RATES ARE INCLUSIVE RATES THAT INCLUDE LABOR, MILEAGE, PARKING, TOLLS, TRANSPORTATION, LODGING, MEALS, PERMITTING AND REPORT PREPARATION / REPRODUCTION.

INVOICING:

All invoices, at a minimum, shall include the following information

A. Agency name
B. Location of work
C. Date work was completed
D. Brief description of services rendered
E. Contract number
F. Rates charged

The invoice shall be sent to the address of the using agency under agreement.

Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

PAYMENT:
Payments shall be made via ACH. Use the following link to enroll with the State Treasury for ACH payments: **https://www.nh.gov/treasury**

SPILLER TANK SERVICES	COOS	GRAFTON	CARROLL	SULLIVAN	BELKNAP	CHESHIRE	HILLSBORO	MERRIMACK	ROCKINGHAM	STRAFFORD
SECTION 02101 SPECIFICATIONS. CONDUCT ANNUAL	$75	$75	$75	$75	$65	$75	$75	$65	$75	$75
LEAK MONITORING TESTING FOR ONE TANK										
CONDUCT ANNUAL LEAK MONITORING TESTING FOR	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50
EACH ADDITIONAL TANK AT THE SAME FACILITY										
SECTION 02102 SPECIFICATIONS. CONDUCT OVERFILL	$50	$50	$50	$50	$50	$50	$50	$50	$50	$50
PREVENTION DEVICE TESTING FOR ONE TANK										
CONDUCT OVERFILL PREVENTION DEVICE TESTING FOR	$50	$50	$50	$50	$40	$50	$50	$40	$50	$50
EACH ADDITIONAL TANK AT THE SAME FACILITY										
SECTION 02103-1.4 CONDUCT TANK TIGHTNESS TESTING FOR ONE TANK	$750	$700	$700	$700	$650	$700	$700	$650	$700	$700
CONDUCT TANK TIGHTNESS TESTING FOR EACH	$100	$100	$100	$100	$75	$100	$100	$75	$100	$100
ADDITIONAL TANK AT THE SAME FACILITY										
SECTION 02103-1.5 CONDUCT PIPING TIGHTNESS TESTING	$75	$75	$75	$75	$65	$75	$75	$65	$75	$75
FOR ONE TANK										
CONDUCT PIPING TIGHTNESS TESTING FOR EACH	$50	$50	$50	$50	$40	$50	$50	$40	$50	$50
ADDITIONAL TANK AT THE SAME FACILITY										
SECTION 02103-1.6 CONDUCT SUMP TIGHTNESS TESTING	$900	$850	$850	$850	$800	$850	$850	$800	$850	$850
FOR ONE TANK.										
CONDUCT SUMP TIGHTNESS TESTING FOR EACH	$400	$350	$350	$350	$325	$350	$350	$325	$350	$350
ADDITIONAL TANK AT THE SAME FACILITY										
SECTION 02103-1.7 CONDUCT SPILL CONTAINMENT INTEGRITY	$25	$25	$25	$25	$20	$25	$25	$20	$25	$25
TIGHTNESS TESTING FOR ONE TANK.										
CONDUCT SPILL CONTAINMENT INTEGRITY TIGHTNESS TESTING	$25	$25	$25	$25	$20	$25	$25	$20	$25	$25
FOR EACH ADDITIONAL TANK AT THE SAME FACILITY										
SECTION 02104-1.3 CONDUCT ANNUAL STAGE 1 MAINT	$125	$75	$75	$75	$50	$75	$75	$50	$75	$75
INSPECTION FOR ONE GASOLINE DISPENSING FACILITY										
SECTION 02104-1.4 STAGE 1 CONDUCT STAGE 1 VAPOR	$500	$500	$500	$500	$450	$500	$500	$450	$500	$500
RECOVERY TESTINGFOR ONE GASOLINE DISPENSING FACILITY										
SECTION 02104-15. CONDUCT PRESSURE/VACUUM VENT CAPTESTING FOR ONE GASOLINE DISPENSING FACILITY	$50	$40	$40	$40	$25	$40	$40	$25	$40	$40